Gun Lake Area Sewer & Water Authority

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November 2026 Board Meeting Minutes

Call to Order: The November 5th Board Meeting was called to order at 4:08PM by Mr. Leep.

Roll Call: Glenn Leep of Martin, Rob Heethuis of Yankee Springs, Vivian Conner of Orangeville, and Roger VanVolkinburg of Wayland were present. Employees present: Larry Knowles, Liz Hilton, Mike Carson, and Tara Palandri.

Review Minutes: Mr. VanVolkinburg motioned to accept the October Board Meeting minutes as presented. Ms. Conner supported the motion; the motion passed 4-0.

Hear Those Present:

- None.

New Business:

- No sewer permits and no water permits were issued in October.
- October Roundtable Minutes were shared with the Board.

Director's Report:

- **Laboratory Technician**
  - The October Lab Report was reviewed.
- **Maintenance Supervisor**
  - The October Maintenance Report was reviewed.
- **YST Water**
  - The MORs and reports were sent to EGLE.
  - The October Water Report was reviewed.
- **Water Laboratory**
  - There were 295 water samples tested in October.
- **2027 Budget**
  - Proposed 2027 Budget was reviewed by the Board.
- **REUs for Storage Units**
  - Storage Condos
    - Storage condos are not a business type currently listed in the Rules & Regulations and there may be some being built soon. After some discussion, the Board asked Ms. Palandri to contact the attorney to add this type of business to Exhibit A in the Rules & Regulations a rate of 1 REU per bathroom.

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- **Consumers Energy**
  - **Demand Response Program**
    - This program provides annual financial incentives for GLASA by allowing Consumers Energy to reduce grid stress at agreed upon locations as needed GLASA has enrolled the plant and LS# 5 for this program.
  - **Rebate**
    - The rebate for the new blowers is expected by the end of this year.

- **Employees**
  - Elizabeth Hilton started 10/5/26.
  - Dominic Robrahn will be starting as a technician 11/9/26.

- **Eric Pierce Injury**
  - While pulling a pump at LS# 30 on 10/21/26, Eric injured his foot and was treated at Corewell Occupational Medicine. A safety meeting was held that day with the employees about how to this can be prevented in the future.

- **TMDL Membership**
  - After discussion, Mr. Leep made a motion to table the issue. Ms. Conner supported the motion; after a roll call vote, the motion passed 4-0.

- **Bank Personnel Update**
  - Ms. Conner made a motion to remove Mr. Knowles from all bank accounts and add Elizabeth Hilton as a signer to all bank accounts for GLASA. Mr. VanVolkinburg supported the motion; after a roll call vote the motion passed 4-0.

Discussion: None.

Financial Statements: October payroll totaled $52,974.52 and operation expenses (checks #18222-18265) totaled $207,911.44. Total October expenses were $260,885.96. A motion to pay the October bills as presented was made by Mr. VanVolkinburg, supported by Mr. Heethuis; the motion passed 4-0.

Adjournment: Mr. VanVolkinburg motioned to adjourn the meeting at 5:23PM, Mr. Heethuis supported; the motion passed 4-0.

The next regular Board Meeting is scheduled for December 10, 2026 at 3:30PM

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