Gun Lake Area Sewer & Water Authority

12588 Marsh Road
Shelbyville, MI 49344
269.672.5588

October 2026 Board Meeting Minutes

Call to Order: The October 1st Board Meeting was called to order at 4:00PM by Mr. Leep.

Roll Call: Glenn Leep of Martin, Rob Heethuis of Yankee Springs, Vivian Conner of Orangeville, and Roger VanVolkinburg of Wayland were present. Employees present: Larry Knowles, Dave Underwood, Mike Carson, and Tara Palandri.

Review Minutes: Mr. VanVolkinburg motioned to accept the September Board Meeting minutes as presented. Ms. Conner supported the motion; the motion passed 4-0.

Hear Those Present:

- None.

New Business:

- No sewer permits and no water permits were issued in September.
- September Roundtable Minutes were shared with the Board.
- Receptionist Position
    i. Liz Hilton was hired as the receptionist and will start October 5th.
- Director's Contract
    - The Director's Contract was reviewed by the Board. After some discussion, Mr. VanVolkinburg made a motion to approve the contract with an amendment changing the proposed term from 1 year to 3 years. Mr. Heethuis supported the motion. After a roll call vote the motion passed 3-1.
        - Leep- Aye
        - Conner- No
        - VanVolkinburg- Aye
        - Heethuis- Aye

- **Old Business:**
    - Adoption of Rules and Regulations Notice is being published today, October 1st.
-
- **Director's Report:**
    - **Laboratory Technician**
        - The September Lab Report was reviewed.
    - **Maintenance Supervisor**
        - The September Maintenance Report was reviewed.
    - **YST Water**
        - The MORs and reports were sent to EGLE.
        - The September Water Report was reviewed.

Gun Lake Area Sewer & Water Authority
12588 Marsh Road
Shelbyville, MI 49344
269.672.5588

- **Miss Dig**
  - 219 Miss Digs were performed in September.
- **Water Laboratory**
  - In September 238 samples were tested.
- **Generators**
  - The gas meters have been installed and the generators will be installed soon. The installation and startup will be completed one at a time.
- **Consumers Energy**
  - Consumers Energy met with GLASA on September 23rd regarding concerns over the numerous power outages.
  - Consumers stated that GLASA should have been listed as a priority customer and they will get update GLASA once they are officially on that list.
  - A possible rebate is being looked into because two of the blowers at the plant were recently replaced and are now more energy efficient.
- **Discussion:** None.
- **Financial Statements**: September payroll totaled $37,717.31 and operation expenses (checks #18199-18221) totaled $118,495.67. Total September expenses were $156,212.98. A motion to pay the September bills as presented was made by Mr. VanVolkinburg and supported by Mr. Heethuis; the motion passed 4-0.
- **Adjournment**: Mr. VanVolkinburg motioned to adjourn the meeting at 4:43PM, Ms. Conner supported; the motion passed 4-0.

- *The next regular Board Meeting is scheduled for November 5, 2026 at 4:00PM*