Gun Lake Area
Sewer & Water
Authority

12588 Marsh Road
Shelbyville, MI 49344
269.672.5588

September 2026 Board Meeting Minutes

Call to Order: The September 3rd Board Meeting was called to order at 4:00PM by Mr. Leep.

Roll Call: Glenn Leep of Martin, Rob Heethuis of Yankee Springs, Vivian Conner of Orangeville, and Roger VanVolkinburg of Wayland were present. Employees present: Larry Knowles, Dave Underwood, Mike Carson, and Tara Palandri.

Review Minutes: Mr. VanVolkinburg motioned to accept the August Board Meeting minutes as presented. Mr. Heethuis supported the motion; the motion passed 4-0.

Hear Those Present:

- Mike Carson, Gun Lake Area Sewer Authority Technician
    - Mr. Carson was in attendance and has approval from all of the GLASA technicians to speak on their behalf. The technicians are aware that Mr. Knowles will be retiring this year and they fully support the Board's consideration for Ms. Palandri for the position of Director.

New Business:

- One sewer permit and no water permits were issued in August.
- August Roundtable Minutes were shared with the Board.
- Adoption of Rules and Regulations Notice
    i. The notice was reviewed by the Board. Mr. VanVolkinburg made a motion to approve the notice as presented. Ms. Conner supported the motion; after a roll call vote, the motion passed 4-0.

Director's Report:

- **Laboratory Technician**
    - The August Lab Report was reviewed.
- **YST Water**
    - The MORs and reports were sent to EGLE.
    - The August Water Report was reviewed.
- **Miss Dig**
    - 158 Miss Digs were performed August.
- **Water Laboratory**
    - A total of 293 water samples were tested in August.
- **Generators**
    - Approval to place the meter stands was received and are currently waiting for Insite Mechanical to get them installed.
- **Power Outages**
    - The power outages continue to demand overtime hours. A portion of the system lost power last Friday.
- **Employee Wages**
    - Mr. Knowles shared proposed wage increases for employees to the Board.

Discussion:

Mr. VanVolkinburg made a motion to go into closed session at 4:21pm for the Board to discuss the upcoming vacancy of the Director position. Mr. Heethuis supported the motion.
Closed session ended after Ms. Conner made a motion to open the meeting at 5:09pm. Mr. Heethuis supported the motion.

Mr. VanVolkinburg made a motion to accept the proposal for the Director position as presented from Ms. Palandri with a start date of October 1, 2026. Mr. Heethuis supported the motion and after a roll call vote, the motion passed 4-0.

Financial Statements: August payroll totaled $37,033.63 and operation expenses (checks #18182-18198) totaled $87,648.53. Total August expenses were $124,682.16. A motion to pay the August bills as presented was made by Mr. VanVolkinburg and supported by Mr. Heethuis; the motion passed 4-0.

Adjournment: Mr. Heethuis motioned to adjourn the meeting at 5:10PM, Ms. Conner supported; the motion passed 4-0.

The next regular Board Meeting is scheduled for October 1, 2026 at 4:00PM