

January 2026 Board Meeting Minutes

Call to Order: The January 8th Board Meeting was called to order at 3:56PM by Mr. Leep.

Roll Call: Glenn Leep of Martin, Rob Heethuis of Yankee Springs, and Vivian Conner of Orangeville were present. Roger VanVolkinburg of Wayland was absent with notice. Employees present: Director Larry Knowles, Tara Palandri, and David Underwood.

Review Minutes: Mr. Heethuis motioned to accept the December Board Meeting minutes as presented. Ms. Conner supported the motion; the motion passed 3-0.

Hear Those Present: None present.

New Business:

- a. One sewer and no water permits were issued in December.
- b. December Roundtable Minutes were shared with the Board.

Director's Report:

- **Laboratory Technician**
 - The December Lab Report was reviewed.
- **YST Water**
 - The Pilot Study has concluded and the lab results are great. Next step is waiting for EGLE approval to replace the media for arsenic removal.
 - The MORs and reports have been sent to EGLE.
 - The December Water Report was reviewed.
- **Miss Dig**
 - 66 Miss Digs were performed in December.
- **Water Laboratory**
 - In December 159 water samples were tested.
- **Employees**
 - Tara Palandri and Rob Knowles were successful in obtaining the D4 and S4 Water Licenses.
 - Mike Carson did not pass the C Sewage License test.
- **Generators**
 - The plant generator and installation were ordered.
 - The three lift station generators were also ordered.
 - The three transfer switches were delivered (for the lift station generators being replaced).

Discussion: None.

Financial Statements: December payroll totaled \$37,280.02 and operation expenses (checks #17479-17505) totaled \$72,824.38. Total December expenses were \$110,104.40. A motion to pay the December bills as presented was made by Mr. Heethuis and supported by Ms. Conner; the motion passed 3-0.

Adjournment: Mr. Heethuis motioned to adjourn the meeting at 4:21PM, Ms. Conner supported; the motion passed 3-0.

The next regular Board Meeting is scheduled for February 5, 2026 at 4:00PM