Gun Lake Area
Sewer & Water
Authority

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November 2025 Board Meeting Minutes

Call to Order: The November 6th Board Meeting was called to order at 4:00PM by Mr. Leep.

Roll Call: Glenn Leep of Martin, Rob Heethuis of Yankee Springs, Roger VanVolkinburg of Wayland, and Vivian Conner of Orangeville were present. Employees present: Director Larry Knowles, Tara Palandri and David Underwood.

Review Minutes: Mr. Heethuis motioned to accept the October Board Meeting minutes as presented. Ms. Conner supported the motion; the motion passed 4-0.

Hear Those Present: None present.

New Business:
   a. No sewer or water permits were issued in October.
   b. October Roundtable Minutes were shared with the Board.

Director's Report:
- **Laboratory Technician**
    o   The October Lab Report was reviewed.
- **YST Water**
    o   The MORs and reports were sent to EGLE.
    o   The October Water Report was reviewed.
- **Miss Digs**
    o   Technicians performed 171 Miss Digs in October.
- **Water Laboratory**
    o   In October, 215 water samples were tested.
- **Employees**
    o   Gage Pearson passed the CDL exam and now has a CDL.
    o   Mike Carson took the "C" license exam 11/6/25.
    o   Tara Palandri and Rob Knowles took water license exams 11/5/25.
        ▪   Results will be available in a couple of months.
- **2026 Trucks**
    o   One of the new trucks was delivered 11/6/25. The truck it's replacing will go up for sale soon.
- **Generators**
    o   Additional quotes were received for the plant generator.
    o   GLASA intends to install three more lift station generators in 2026 at LS# 2, 10, & 17.
- **2026 Budget**
    o   The draft proposal for the 2026 was presented to the Board to review prior to the December meeting.

Discussion: None.

Financial Statements: October payroll totaled $49,434.24 and operation expenses (checks #17430-17455) totaled $134,160.87. Total October expenses were $183,595.11. A motion to pay the October bills as presented was made by Mr. VanVolkinburg and supported by Mr. Heethuis; the motion passed 4-0.

Adjournment: Mr. VanVolkinburg motioned to adjourn the meeting at 4:37PM, Mr. Heethuis supported; the motion passed 4-0.

The next regular Board Meeting is scheduled for December 4, 2025 at 4:00PM