

## May 2025 Board Meeting Minutes

**Call to Order:** The May 1<sup>st</sup> Board Meeting was called to order at 4:08PM by Mr. Leep.

**Roll Call:** Glenn Leep of Martin, Rob Heethuis of Yankee Springs, and Roger VanVolkinburg of Wayland were present. Vivian Conner of Orangeville was absent without notice. Employees present: Director Larry Knowles and Office Manager Tara Palandri.

**Review Minutes:** Mr. VanVolkinburg motioned to accept the April Board Meeting minutes as presented. Mr. Heethuis supported the motion; the motion passed 3-0.

**Hear Those Present:** None present.

### Old Business:

- a. **Director's Contract**
  - i. The Board reviewed the proposed contract with updated term dates and wages as per the discussion at the April meeting. After no further amendments, Mr. VanVolkinburg made a motion to approve the Director's Contract as presented. Mr. Heethuis supported the motion and after a roll call vote, the motion passed 3-0.

### New Business:

- a. Two sewer permits and no water permits were issued in April.
- b. April Roundtable Minutes were shared with the Board.

### Director's Report:

- **Laboratory Technician**
  - The April Lab Report was reviewed.
- **YST Water**
  - The MORs and reports were sent to EGLE.
  - The April Water Report was reviewed.
- **Miss Digs**
  - 88 Miss Digs were performed in April.
- **Water Laboratory**
  - In April, 247 water samples were tested.
- **Lift Station Generators**
  - Two of the three generators ordered this year have arrived.
  - The meter posts were installed. Currently waiting for Consumers to run the gas.
- **SCADA – Supervisory Control and Data Acquisition**
  - The new SCADA system at Lift Station 14 is being monitored and adjusted as needed. Once the system is satisfactory, it will be replicated at each Lift Stations as time allows (this will take years).
- **Lawsuit Threat**
  - No contact from Mr. Godley since the Miss Dig request.

**Financial Statements:** April payroll totaled \$38,243.82 and operation expenses (checks #17285-17306) totaled \$53,055.11. Total April expenses came to \$91,298.93. A motion to pay the April bills as presented was made by Mr. VanVolkinburg and supported by Mr. Heethuis; the motion passed 3-0.

**Discussion:** None.

**Adjournment:** Mr. VanVolkinburg motioned to adjourn the meeting at 4:44PM, Mr. Heethuis supported; the motion passed 3-0.

*The next regular Board Meeting is scheduled for June 5, 2025 at 4:00PM*