

March 2025 Board Meeting Minutes

Call to Order: The March 6th Board Meeting was called to order at 4:06PM by Mr. Leep.

Roll Call: Glenn Leep of Martin, Rob Heethuis of Yankee Springs, Roger VanVolkinburg of Wayland, and Vivian Conner of Orangeville were present. Employees present: Director Larry Knowles, Plant Operator Dave Underwood, and Office Manager Tara Palandri.

Review Minutes: Mr. VanVolkinburg motioned to accept the February Board Meeting minutes as presented. Mr. Heethuis supported the motion; the motion passed 4-0.

Hear Those Present: None present.

Old Business:

- a. Draft Rules & Regulations
 - i. After discussion, some changes to the draft Rules and Regulations were made. The Board requested that the updated draft be sent back to the attorney. The Board will continue to review the draft and notify Mr. Knowles of any suggested changes to pass along to the attorney.

New Business:

- a. No sewer or water permits were issued in February.
- b. February Roundtable Minutes were shared with the Board.

Director's Report:

- **Laboratory Technician**
 - The February Lab Report was reviewed by Mr. Underwood.
- **YST Water**
 - The MORs and reports were sent to EGLE.
 - The February Water Report was reviewed.
- **Miss Digs**
 - 38 Miss Digs were performed in February.
- **Water Laboratory**
 - In February, 154 water samples were tested.
- **Generators**
 - The generators for LS #33 and LS #26 were received, as well as all of the transfer switches.
 - Consumers Energy is working to install the gas at the lift stations.
- **Lift Station Pumps**
 - Replacement pumps for LS #33 were ordered.
- **SCADA – Supervisory Control and Data Acquisition**
 - Mike Carson has been designing a new SCADA system in his spare time. He has installed the system at a lift station (#14) and GLASA is now monitoring the system to work out any bugs. The hope is to be able to have all stations and the plant connected eventually.

- **Lawsuit Threat**

- Mr. Knowles shared his email conversations with the GLASA attorney.
- GLASA's insurance company has been notified of the potential lawsuit.
- Mr. Knowles contacted Jones & Henry who is working on a quote.
 - GLASA will only proceed if served.

Financial Statements:

February payroll totaled \$38,745.16 and operation expenses (checks #17240-17264) totaled \$101,552.06. Total February expenses came to \$140,297.22. A motion to pay the February bills as presented was made by Mr. VanVolkinburg and supported by Mr. Heethuis; the motion passed 4-0.

Discussion: None.

Adjournment: Mr. VanVolkinburg motioned to adjourn the meeting at 4:47PM, Mr. Heethuis supported; the motion passed 4-0.

The next regular Board Meeting is scheduled for April 3, 2025 at 4:00PM