

February 2025 Board Meeting Minutes

Call to Order: The February 6th Board Meeting was called to order at 3:57PM by Mr. Leep.

Roll Call: Glenn Leep of Martin, Rob Heethuis of Yankee Springs, Roger VanVolkinburg of Wayland, and Vivian Conner of Orangeville were present. Employees present: Director Larry Knowles, Plant Operator Dave Underwood, and Office Manager Tara Palandri.

Review Minutes: Ms. Conner motioned to accept the January Board Meeting minutes as presented. Mr. Heethuis supported the motion; the motion passed 4-0.

Hear Those Present: Shanon Beemer was present.

Old Business:

- a. Gary Godley- 12336 Marsh Rd (0811-006-011-20)
 - i. Shanon Beemer was present on behalf of Gary Godley. She asked for approval or denial to connect 12336 Marsh Rd (0811-006-011-20) to the sewer system and if denied, wanted a reason why. After discussion, the Board unanimously upheld their previous decision from the June 6, 2024 meeting which is as follows:

From minutes of the June 6, 2024 GLASA Board Meeting:

Old Business:

- a. *Shanon Beemer & Gary Godley- Sewer Connection Request for 12336 Marsh Rd Parcel #0811-006-011-20*
 1. *Mr. Rook stated that a sewer connection for this property is not feasible due to the sheet piling located on the property that is in place to protect the sewer main as well as the soil conditions.*
 - a. *After discussion from the Board, a motion was made by Mr. VanVolkinburg to deny the connection request. Mr. Heethuis supported the motion.*
 - b. *Roll Call Vote: Leep, aye; Rook, aye; VanVolkinburg, aye; Heethuis, aye.*
 - c. *Aye: 4 No: 0*
 - d. *Motion passed 4-0.*
- b. Draft Rules & Regulations
 - i. After discussion, some requested changes to the draft Rules and Regulations were noted. The Board will continue to review the draft to ensure it encompasses all of the necessary information accurately.

New Business:

- a. No sewer or water permits were issued in January.
- b. January Roundtable Minutes were shared with the Board.
- c. Year End Statement
 - i. The 2024 Year End Statement with an amended 2024 budget was reviewed by the Board. Mr. VanVolkinburg made a motion to approve the amended 2024 budget as presented. Mr. Heethuis supported the motion; after a roll call vote the motion passed 4-0.

Director's Report:

- **Laboratory Technician**
 - The January Lab Report was reviewed by Mr. Underwood.
- **YST Water**
 - The MORs and reports were sent to EGLE.
 - The January Water Report was reviewed.
- **Miss Digs**
 - 43 Miss Digs were performed in January.
- **Water Laboratory**
 - In January, 180 water samples were tested.
- **2022 Trucks**
 - The two 2022 Chevy WT's were sold.
- **Generators**
 - The switches for the new generators which will replace the existing ones at LS# 26, LS# 33 and LS# 27 were received.
- **SCADA**
 - Mike Carson is designing a new SCADA system in his spare time. He should have something to test in a couple of weeks.
- **Rate Increase- Customer Feedback**
 - Mr. Knowles and Ms. Conner shared statements from two customers, Larry Palma and Alex Cazala, who wanted to voice their concerns about the sewer rate increase.
- **Rate Resolution**
 - Resolution 01-2025 which increases the quarterly sewer rates effective January 1, 2025 was presented to the Board. After review, Mr. VanVolkinburg made a motion to approve Resolution 01-2025. Mr. Heethuis supported the motion.
 - Roll Call Vote: Leep, aye; VanVolkinburg, aye; Conner, abstain; Heethuis, aye.
 - Aye: 3, Nay: 0, Abstain: 1- Motion passed.
- **Director's Contract**
 - Mr. Knowles reminded the Board that his current contract expires May 31, 2025. The Board requested that he send over the current contract so they can review it prior to the next meeting.

Financial Statements:

January payroll totaled \$47,902.87 and operation expenses (checks #17211-17239) totaled \$82,999.67. Total January expenses came to \$130,902.54. A motion to pay the January bills as presented was made by Mr. VanVolkinburg and supported by Mr. Heethuis; the motion passed 4-0.

Discussion: None.

Adjournment: Mr. Heethuis motioned to adjourn the meeting at 4:57PM, Ms. Conner supported; the motion passed 4-0.

The next regular Board Meeting is scheduled for March 6, 2025 at 4:00PM