

December 2024 Board Meeting Minutes

Call to Order: The December 5th Board Meeting was called to order at 4:02PM by Mr. Leep.

Roll Call: Glenn Leep of Martin, Rob Heethuis of Yankee Springs, and Vivian Conner of Orangeville were present. Roger VanVolkinburg of Wayland was absent with notice. Employees present: Director Larry Knowles and Office Manager Tara Palandri.

Review Minutes: Mr. Leep motioned to accept the November Board Meeting minutes as presented. Mr. Heethuis supported the motion; the motion passed 3-0.

Hear Those Present: None present.

New Business:

- a. Two sewer permits and no water permits were issued in November.
- b. November Roundtable Minutes were shared with the Board.
- c. The Board Meeting schedule for 2025 will mirror the 2024 Board Meeting schedule: the first Thursday of every month at 4:00pm.

Director's Report:

- **Laboratory Technician**
 - The November Lab Report was reviewed.
- **YST Water**
 - The MORs and reports were sent to EGLE.
 - The November Water Report was reviewed.
- **Miss Digs**
 - 72 Miss Digs were performed in November.
- **Water Laboratory**
 - 136 samples were tested in November.
- **Collection System Generators**
 - Three lift stations generators were ordered for 2025.
 - Lift Station #26 - 1599 Lakeridge Dr
 - Lift Station #27 - 101 Briggs Rd
 - Lift Station #33 - 535 Evans Ln
- **West Michigan Seawall**
 - Zach Denzel made the final payment for the damaged sewer main on Vista Pt. The loan was to be paid by September 2025.
- **2025 Trucks**
 - The two 2025 Chevy WT's arrived. The two 2022 Chevy WT's will be listed for sale soon.

Financial Statements:

November payroll totaled \$46,369.64 and operation expenses (checks #17162-17187) totaled \$253,114.32. Total November expenses came to \$299,483.96. A motion to pay the November bills as presented was made by Mr. Leep and supported by Mr. Heethuis; the motion passed 3-0.

Discussion: None.

Adjournment: Mr. Heethuis motioned to adjourn the meeting at 4:31PM, Ms. Conner supported; the motion passed 3-0.

The next regular Board Meeting is scheduled for January 2, 2025 at 4:00PM