

November 2024 Board Meeting Minutes

Call to Order: The November 7th Board Meeting was called to order at 12:56PM by Mr. Leep.

Roll Call: Glenn Leep of Martin, Roger VanVolkinburg of Wayland, and Tom Rook of Orangeville were present. Rob Heethuis of Yankee Springs was absent with notice. Employees present: Director Larry Knowles, Plant Operator Dave Underwood, and Office Manager Tara Palandri.

Review Minutes: Mr. VanVolkinburg motioned to accept the October Board Meeting minutes as presented. Mr. Rook supported the motion; the motion passed 3-0.

Hear Those Present: John Carter was present and had no comments or questions for the Board.

Old Business:

- a. 2025 Proposed Budget
 - i. After reviewing the proposed budget, Mr. VanVolkinburg made a motion to approve the 2025 budget as presented. Mr. Rook supported the motion; after a roll call vote, the motion passed 3-0.

New Business:

- a. Two sewer and one water permit were issued in October.
- b. October Roundtable Minutes were shared with the Board.

Director's Report:

- **Laboratory Technician**
 - The October Lab Report was reviewed by Mr. Underwood.
- **YST Water**
 - The MORs and reports have been sent to EGLE.
 - The October Water Report is included with your packets.
- **Miss Dig**
 - 83 Miss Digs were performed in October.
- **Water Laboratory**
 - 259 samples were tested in October.
- **Collection System Generators**
 - All three lift stations generators (#6, 8, & 9) are online and working.
- **Employees**
 - Two new employees started in October and are doing well so far.
- **Lift Station 23 Odor**
 - The residents in the area have stated that the smell is gone.
- **E-Payment Fees**
 - Mr. Knowles asked the Board if GLASA should assume responsibility for the convenience fees customers are charged when paying bills via phone or online. After some discussion, the Board decided not to take on the fees at this time.

Financial Statements:

October payroll totaled \$36,324.63 and operation expenses (checks #17138-17161) totaled \$47,371.94. Total October expenses came to \$83,696.57. A motion to pay the October bills as presented was made by Mr. VanVolkinburg and supported by Mr. Rook; the motion passed 3-0.

Discussion: None.

Adjournment: Mr. Rook motioned to adjourn the meeting at 1:22PM, Mr. VanVolkinburg supported; the motion passed 3-0.

The next regular Board Meeting is scheduled for December 5, 2024 at 4:00PM