

## October 2024 Board Meeting Minutes

**Call to Order:** The October 5<sup>th</sup> Board Meeting was called to order at 4:00PM by Mr. Leep.

**Roll Call:** Glenn Leep of Martin, Roger VanVolkinburg of Wayland, and Rob Heethuis of Yankee Springs were present. Tom Rook of Orangeville was absent with notice. Employees present: Director Larry Knowles, Plant Operator Dave Underwood, Technician Mike Carson, and Office Manager Tara Palandri.

**Review Minutes:** Mr. Heethuis motioned to accept the September Board Meeting minutes as presented. Mr. VanVolkinburg supported the motion; the motion passed 3-0.

**Hear Those Present:** Six residents near lift station #23 were in attendance to update the Board about the smell persisting in the area from said lift station. They explained that the myriad of solutions GLASA has tried are not making any noticeable impact on the smell, therefore they would like GLASA to hire a consultant to assist with solving the issue.

**Old Business:** None.

**New Business:**

- a. No sewer or water permits were issued in September.
- b. September Roundtable Minutes were shared with the Board.

**Director's Report:**

- **Laboratory Technician**
  - The September Lab Report was reviewed.
- **YST Water**
  - The MORs and reports were sent to EGLE.
  - The September Water Report was reviewed.
  - Michigan Rural Water Association presented the water rate study at the Public Hearing September 24<sup>th</sup>.
- **Miss Dig**
  - 77 Miss Digs were performed in September.
- **Water Laboratory**
  - 220 samples were tested in September.
- **Collection System Generators**
  - The transfer switches at lift stations #6 (4487 Trails End Rd) and #9 (11310 Heron Pt) are in the process of being installed. Once completed, startup will be scheduled.
- **Lift Station 23 Odor**
  - A thank you letter from the Weatherheads was included for the Board.
  - Complaints about the odor from LS #23 are ongoing. An activated charcoal filter cabinet was built and installed, however the complaints continued. In an effort to combat the smell, GLASA doubled the activated charcoal filters and installed them the next day. After reports of no improvement, a smoke test was planned for 9/25/24. After the smoke test was done, ultimately no issues were found.

- The next attempt to solve the issue will be to seal off the lids of the station, turn off the suction pumps, and allow the air to flow out freely to allow the charcoal more time to filter the air.
- **Westwood Ln. Driveway**
  - There were two sewer backups into the crawl space at 12529 Westwood Ln.
  - The property owner claims while GLASA was there to remedy the issue, the Vactor damaged the driveway. The owner is requesting GLASA split the cost of replacing the driveway. The total cost is estimated to be \$15,000.
    - After investigation, the Board collectively decided not to contribute payment for any portion of the driveway repairs.
- **GLASA Wage Increases**
  - A list of GLASA employees' current wages, inflation rates since 2021, and GLASA employees' wage increase rates since 2021 were included for the Board. Mr. Knowles asked for guidance from the Board as to how much to increase wages for 2024 given the provided information.
  - After some discussion, Mr. VanVolkinburg made a motion to increase employee wages by 3.2%, mirroring the 2024 Social Security Income increase. Mr. Heethuis supported the motion; after a roll call vote, the motion passed 3-0.

**Financial Statements:**

September payroll totaled \$30,624.25 and operation expenses (checks #17119-17137) totaled \$37,151.36. Total September expenses came to \$67,775.61. A motion to pay the September bills as presented was made by Mr. VanVolkinburg and supported by Mr. Heethuis; the motion passed 3-0.

**Discussion:** None.

**Adjournment:** Mr. Heethuis motioned to adjourn the meeting at 5:22PM, Mr. VanVolkinburg supported; the motion passed 3-0.

*The next regular Board Meeting is scheduled for November 7, 2024 at 4:00PM*