

## March 2024 Board Meeting Minutes

**Call to Order:** The March 7<sup>th</sup> Board Meeting was called to order at 4:00PM by Mr. Rook.

**Roll Call:** Tom Rook of Orangeville, Roger VanVolkinburg of Wayland, and Rob Heethuis of Yankee Springs were present. Glenn Leep of Martin was absent with notice. Employees present: Director Larry Knowles, Operator Dave Underwood, Office Manager Tara Palandri, and Technician Mike Carson.

**Review Minutes:** Mr. VanVolkinburg motioned to accept the February Board Meeting minutes and Mr. Heethuis supported; the motion passed 3-0.

**Hear Those Present:** None.

**New Business:**

- a. No sewer or water permits were issued in February.
- b. February Roundtable Minutes were shared with the Board.

**Old Business:**

- a. MERS Retirement
  - i. The Board decided to wait until Mr. Leep is present to discuss further.

**Director's Report:**

- **Laboratory Technician**
  - The Monthly Report was reviewed by Mr. Underwood.
- **YST Water**
  - The MOR and reports have been sent to EGLE.
  - The February Water Report was reviewed.
- **Miss Dig**
  - 47 Miss Digs were performed in February.
- **Water Laboratory**
  - 204 samples were tested in February.
- **Utility Tractor & Trailer**
  - Delivery is expected this month.
- **GLASA's Operational Structure**
  - Orangeville Township's attorney sent a letter to the GLASA Board requesting some additional stipulations that the Township Board would like implemented into the Rules and Regulations.
    - After some discussion, Mr. Rook made a motion to have GLASA's attorney add the requests detailed in the aforementioned letter into the proposed Rules and Regulations. Mr. VanVolkinburg supported the motion; after a roll call vote the motion passed 3-0.
- **Treatment Plant Heat**
  - Pulse Building Services has replaced the pneumatic controls with electronic controls.
- **Inventory Control**
  - GLASA purchased a barcode scanner so that inventory can be monitored more accurately.

- **Edwin Tree**
  - The Edwin Road Association has requested GLASA to take down a tree next to the road pavement. They would like GLASA to pay for it or split the costs.
    - After reviewing the request from the Association, the collectively agreed that it is not the responsibility of GLASA to maintain and/or remove trees on roads.
- **Tractor (JD) Sale**
  - Mr. Knowles asked the Board how to obtain an accurate listing price for the John Deere tractor. The Board advised Mr. Knowles to get a trade in value from the supplier where GLASA is purchasing the new equipment.
- **Early Year Problems**
  - Purge well output- planning to try and clean the mains from the wells.
  - 3 grinder issues- 2 flooded crawl spaces (GLASA helped clean up).
  - 3 new grinders have been installed this year.
  - Unexpected problems associated with the building heating system.
  - General issues with some lift stations
- **Odor Problems/Odor Eliminator (H2S)**
  - GLASA is collecting data from Lift Station #23 to see if that is the best spot to implement the proposed odor control system.
  - If this new method works, GLASA plans to add additional units at other problem areas.
- **5 Acres for Sale**
  - Mr. Knowles explained to the Board the different options for selling this property.
  - After discussion, Mr. VanVolkinburg made a motion to sell the property as is for a minimum of \$120,000.00 and if not sold prior to the land splits, sell the individual lots for a future determined price. Mr. Heethuis supported the motion and after a roll call vote, the motion passed 3-0.

**Financial Statements:** February payroll totaled \$33,691.73 and operation expenses (checks #17991 - #18023) totaled \$196,034.81. Total February expenses came to \$229,726.54. A motion to pay the February bills was made by Mr. VanVolkinburg and supported by Mr. Heethuis; the motion passed 3-0.

**Discussion:** Maintenance Technician, Mike Carson, updated the Board on the new control work at the lift stations.

**Adjournment:** Mr. VanVolkinburg motioned to adjourn the meeting at 4:49 PM, Mr. Heethuis supported; the motion passed 3-0.

*The next regular Board Meeting is scheduled for April 4, 2024 at 4:00PM*