

February 2024 Board Meeting Minutes

Call to Order: The February 1st Board Meeting was called to order at 4:00PM by Mr. Leep.

Roll Call: Glenn Leep of Martin, Tom Rook of Orangeville, Roger VanVolkinburg of Wayland, and Rob Heethuis of Yankee Springs Township were present. Employees present: Director Larry Knowles, Operator Dave Underwood, Office Manager Tara Palandri, Technicians Mike Carson, Mark Babcock, and Matt Janowsky.

Review Minutes: Mr. VanVolkinburg motioned to accept the January Board Meeting minutes and Mr. Heethuis supported; the motion passed 4-0.

Hear Those Present: None.

New Business:

- a. No sewer or water permits were issued in January.
- b. January Roundtable Minutes were shared with the Board.

Old Business:

- a. The 2023 Year End Statement was reviewed.

Director's Report:

- **Laboratory Technician**
 - The Monthly Report was reviewed by Mr. Underwood.
- **YST Water**
 - The MOR and reports have been sent to EGLE.
 - The January Water Report was reviewed.
- **Miss Dig**
 - 46 Miss Digs were performed in January.
- **Water Laboratory**
 - 165 samples were tested in January.
- **Collection System Generators**
 - Generators for LS #6 (Trails End), LS #8, (Wildwood) & LS #9 (Heron Pt.) were ordered. Delivery is expected in September.
- **Utility Tractor**
 - The JCB teleskid and a trailer were ordered.
- **GLASA's Operational Structure**
 - Mr. Knowles requested an update from Orangeville. Mr. Rook stated they are still waiting to hear from their attorney.

- GLASA is preparing for a special hearing to explain needed rate increase for August.
- **Treatment Plant Heat**
 - Pulse Building Services continues to replace the pneumatic controls with electronic controls.
- **MCTI (Michigan Career & Technical Institute)**
 - GLASA was asked to take over the maintenance of the lift station for MCTI. They understand that GLASA comes first when emergencies happen.
 - MCTI will be billed monthly for GLASA's services.
- **Mike Carson - Technician**
 - GLASA is benefiting from the electrical classes offered to Mike Carson.
 - Currently he is working on:
 - Getting MCTI's SCADA to work at our Plant
 - Replacing the current SCADA system for GLASA
 - Adding transducers to our lift station that he made.
 - Replacing the pneumatic controls with electronic controls
 - Mr. Carson briefly explained to the Board how his transducer works and why he believes it will be more efficient and cost effective for GLASA.

Financial Statements: January payroll totaled \$32,619.46 and operation expenses (checks #17961 - #17990) totaled \$68,771.42. Total January expenses came to \$101,390.88. A motion to pay the January bills was made by Mr. VanVolkinburg and supported by Mr. Heethuis; the motion passed 4-0.

Discussion: The Board agreed to change the March 7th meeting time from 7:00pm to 4:00pm.

Adjournment: Mr. VanVolkinburg motioned to adjourn the meeting at 4:40 PM, Mr. Heethuis supported; the motion passed 4-0.

The next regular Board Meeting is scheduled for March 1, 2024 at 4:00PM