

January 2024 Board Meeting Minutes

Call to Order: The January 10th Board Meeting was called to order at 4:00PM by Mr. Leep.

Roll Call: Glenn Leep of Martin, Tom Rook of Orangeville, Roger VanVolkinburg of Wayland, and Rob Heethuis of Yankee Springs Township were present. Employees present: Director Larry Knowles, Operator Dave Underwood, and Office Manager Tara Palandri.

Review Minutes: Mr. VanVolkinburg motioned to accept the December Board Meeting minutes and Mr. Heethuis supported; the motion passed 4-0.

Hear Those Present: None present.

New Business:

- a. No sewer or water permits were issued in December.
- b. December Roundtable Minutes were shared with the Board.

Old Business:

- a. MERS Retirement for Board members
 - i. Ms. Palandri provided information for two different MERS retirement plan options for Board Members. After review, the Board stated they will take the documents home to look over and discuss the options further at the next meeting.

Director's Report:

- **Laboratory Technician**
 - The Monthly Report was reviewed by Mr. Underwood.
- **YST Water**
 - The MOR and reports have been sent to EGLE.
 - The December Water Report is included with your packets.
- **Miss Dig**
 - 22 Miss Digs were performed in December.
- **Water Laboratory**
 - 167 samples were tested in December.
 - Water lab fees have increased by \$2.00 for each sample type effective 1/1/24.
 - The generator at LS #5 (Trails End) was installed- the electric and gas piping is done. Wolverine scheduled the startup date for 1/17/24.
- **Treatment Plant Blower**
 - The new blower is installed and has been started.

- **GLASA's Operational Structure**
 - Yankee Springs passed the resolution in December.
 - Orangeville's attorney has reviewed the documents and found no issues. Orangeville is waiting for the attorney to send over documentation for their Board to review at the next meeting.
 - GLASA is preparing for a special hearing for August to explain needed rate increase.
- **Vista Pt. Sewer Main Damage**
 - West Michigan Seawall made another double payment for January.
- **Property Sale**
 - Jonker surveying was contacted to prepare the survey with an easement.
- **Treatment Plant Heat**
 - Pulse Building Services has started to replace the pneumatic controls with electronic controls.

Financial Statements: December payroll totaled \$37,957.72 and operation expenses (checks #17938 - #17960) totaled \$145,058.00. Total December expenses came to \$183,015.72. A motion to pay the December bills was made by Mr. Rook and supported by Mr. VanVolkinburg; the motion passed 4-0. A 2023 Year End Statement will be provided at the February meeting.

Discussion: The Board agreed to change the February 1st meeting time from 7:00pm to 4:00pm.

Adjournment: Mr. VanVolkinburg motioned to adjourn the meeting at 4:23 PM, Mr. Heethuis supported; the motion passed 4-0.

The next regular Board Meeting is scheduled for February 1, 2024 at 4:00PM