

## April 2023 Board Meeting Minutes

**Call to Order:** The April 6<sup>th</sup> Board Meeting was called to order at 7:00PM by Mr. Leep.

**Roll Call:** Glenn Leep of Martin, Tom Rook of Orangeville, Roger VanVolkinburg of Wayland, & Rob Heethuis of Yankee Springs were present.

Employees present: Director Larry Knowles and Office Manager Tara Palandri.

**Review Minutes:** Mr. VanVolkinburg motioned to accept the March Board Meeting minutes and Mr. Heethuis supported; the motion passed 4-0.

**Hear Those Present:** None present.

### **New Business:**

- a. No sewer or water permits were issued in March.
- b. March Roundtable Minutes were shared with the Board.

### **Director's Report:**

- **Laboratory Technician**
  - The March Lab Report was reviewed.
- **YST Water**
  - The MOR and reports were sent to EGLE.
  - The Consumer Confidence Reports were sent to:
    - Customers
    - Health Departments
    - EGLE
    - Yankee Springs Township
  - The March Water Report was reviewed.
- **Miss Dig**
  - We performed 88 Miss Digs in March.
- **Water Laboratory**
  - 233 samples were tested in March.
- **Employees**
  - Mr. Knowles informed the Board that Zach Meacham quit on March 13<sup>th</sup>.
  - Josh Forney started Monday 4/3/23. He was hired as the Plant Maintenance Technician.
- **CTI - EGLE**
  - CTI will install the new wells and abandon the existing wells.
  - Crawford Environmental will perform the remainder of the work (sampling and testing).
  - The total cost of the project was shared with the Board.

- **Sewer Main Break**

- The invoice for the incident on Vista Point was sent out last fall and is still unpaid. The attorney suggested sending a demand letter to the company liable for the damages. Mr. Rook made the motion to proceed with the attorney's recommendation to send a demand letter. Mr. VanVolkinburg supported the motion. After a roll call vote, the motion passed 4-0.

- **Articles and Ordinance**

- The current ordinance issues were discussed. In order to better comply with the ordinance, the Board members unanimously decided to proceed in correcting the ordinance to match the way in which GLASA currently operates.

- **Future:**

- Mandated plant improvements by EGLE were discussed. The Board stated they will proceed with the rate increase after the ordinance issue is settled.
- The revised 2023 budget was presented to the Board. After review and some discussion, Mr. VanVolkinburg made a motion to amend the 2023 budget to the proposed revised 2023 budget. Mr. Heethuis supported; the motion passed 4-0.

**Financial Statements:** March payroll totaled \$38,093.05 and operation expenses (checks #17708-17740) totaled \$71,670.21. Total March expenses came to \$109,763.26. A motion to pay the March bills was made by Mr. VanVolkinburg and supported by Mr. Heethuis; the motion passed 4-0.

**Discussion:** None.

**Adjournment:** Mr. Heethuis motioned to adjourn the meeting at 7:41PM, Mr. VanVolkinburg supported; the motion passed 4-0.

*The next regular Board Meeting is scheduled for May 4, 2023 at 7:00PM*