



12588 Marsh Road  
Shelbyville, MI 49344  
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## October 2023 Board Meeting Minutes

**Call to Order:** The October 5<sup>th</sup> Board Meeting was called to order at 7:00PM by Mr. Leep.

**Roll Call:** Glenn Leep of Martin, Tom Rook of Orangeville, and Roger VanVolkinburg of Wayland were present. Rob Heethuis of Yankee Springs was absent with notice. Employees present: Director Larry Knowles and Office Manager Tara Palandri.

**Review Minutes:** Mr. VanVolkinburg motioned to accept the September Board Meeting minutes and Mr. Rook supported; the motion passed 3-0.

**Hear Those Present:** None present.

### **New Business:**

- a. No sewer or water permits were issued in September.
- b. September Roundtable Minutes were shared with the Board.

### **Director's Report:**

- **Employees**
  - Todd Kline resigned on Wednesday, October 4<sup>th</sup>. Mr. Knowles explained the rationale behind his resignation and also informed the Board of the current course of action. The duties of the position have been delegated to a few employees to keep things running smoothly while steps are taken to fill the position.
- **Laboratory Technician**
  - The September Lab Report was reviewed.
- **YST Water**
  - The MOR and reports were sent to EGLE.
  - The September Water Report was reviewed.
- **Miss Dig**
  - 55 Miss Digs were completed in September.
- **Water Laboratory**
  - 298 samples were tested in September.
- **Sludge Removal**
  - Bob Reurink has removed the sludge- there was twice as much as anticipated.
  - The entrance gate was damaged, GLASA held \$5,000 to cover the repair costs. The estimate came in at \$3,187.00.
- **Collection System Generators**
  - The generator at LS #20 (Valley Dr) was installed and it is online.
  - The generator at LS #23 (Willow St) was placed and is not online as of yet.

- The last generator for this year at LS #5 (Trails End) will be installed after LS #23 is online.
- **Treatment Plant Blower**
  - The new blower is expected in October/November.
- **GLASA's Operational Structure**
  - Roger Swets contacted Catherine Kaufman (Orangeville's attorney). He said she was supportive and would convey that to the Orangeville Township Board.
- **Vista Pt. Sewer Main Damage**
  - West Michigan Seawall made another double payment for October.
- **MiDeal Pickup Trucks**
  - Mr. Knowles informed the Board he ordered two trucks using the MiDeal program.

**Financial Statements:** September payroll totaled \$45,146.17 and operation expenses (checks #17877-#17898) totaled \$220,929.39. Total September expenses came to \$266,075.56. A motion to pay the September bills was made by Mr. VanVolkinburg and supported by Mr. Rook; the motion passed 3-0.

**Discussion:** None.

**Adjournment:** Mr. Rook motioned to adjourn the meeting at 7:32 PM, Mr. VanVolkinburg supported; the motion passed 3-0.

*The next regular Board Meeting is scheduled for November 2, 2023 at 7:00PM*