



12588 Marsh Road  
Shelbyville, MI 49344  
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## September 2023 Board Meeting Minutes

**Call to Order:** The September 7<sup>th</sup> Board Meeting was called to order at 7:00PM by Mr. Leep.

**Roll Call:** Glenn Leep of Martin, Tom Rook of Orangeville, Roger VanVolkinburg of Wayland, & Rob Heethuis of Yankee Springs were present. Employees present: Director Larry Knowles and Office Manager Tara Palandri.

**Review Minutes:** Mr. VanVolkinburg motioned to accept the August Board Meeting minutes and Mr. Heethuis supported; the motion passed 4-0.

**Hear Those Present:** None present.

### **New Business:**

- a. One sewer and no water permits were issued in August.
- b. August Roundtable Minutes were shared with the Board.

### **Director's Report:**

- **Laboratory Technician**
  - The August Lab Report was reviewed.
- **YST Water**
  - The MOR and reports were sent to EGLE.
  - The August Water Report was reviewed.
- **Miss Dig**
  - 93 Miss Digs were completed in August.
- **Water Laboratory**
  - 319 samples were tested in August.
- **Sludge Removal**
  - Bob Reurink has yet to haul the sludge away. He claims he will have it off site this month.
- **Collection System Generators**
  - The three generators have been delivered. The sites are being prepped for the exchange.
- **Treatment Plant Blower**
  - The new blower is expected in October.
- **WTP Roof**
  - Payment for the roof was sent.
  - The 20-year warranty was received.

- **GLASA's Operational Structure**
  - Roger Swets stated his office is extremely busy and he will contact Catherine Kaufman (Orangeville's attorney) when his schedule allows.
- **Vista Pt. Sewer Main Damage**
  - West Michigan Seawall made a double payment for September.
- **MiDeal Pickup Trucks**
  - The MiDeal program does not appear to be as lucrative as it has been in years past. Mr. Knowles is still obtaining quotes.

**Financial Statements:** August payroll totaled \$37,799.52 and operation expenses (checks #17843-17876) totaled \$283,600.15. Total August expenses came to \$321,399.67. A motion to pay the August bills was made by Mr. VanVolkinburg and supported by Mr. Heethuis; the motion passed 4-0.

**Discussion:** None.

**Adjournment:** Mr. VanVolkinburg motioned to adjourn the meeting at 7:23PM, Mr. Rook supported; the motion passed 4-0.

*The next regular Board Meeting is scheduled for October 5, 2023 at 7:00PM*