



12588 Marsh Road  
Shelbyville, MI 49344  
269.672.5588

## July 2023 Board Meeting Minutes

**Call to Order:** The July 6<sup>th</sup> Board Meeting was called to order at 6:53PM by Mr. Leep.

**Roll Call:** Glenn Leep of Martin, Tom Rook of Orangeville, Roger VanVolkinburg of Wayland, & Rob Heethuis of Yankee Springs were present. Employees present: Director Larry Knowles and Office Manager Tara Palandri.

**Review Minutes:** Mr. VanVolkinburg motioned to accept the June Board Meeting minutes and Mr. Heethuis supported; the motion passed 4-0.

**Hear Those Present:** None present.

### **New Business:**

- a. One sewer permit and no water permits were issued in June.
- b. June Roundtable Minutes were shared with the Board.

### **Director's Report:**

- **Laboratory Technician**
  - The June Lab Report was reviewed.
- **YST Water**
  - The MOR and reports were sent to EGLE.
  - The June Water Report was reviewed.
- **Miss Dig**
  - 101 Miss Digs were completed in June.
- **Water Laboratory**
  - 222 samples were tested in June.
- **Sludge Removal**
  - Bob Reurink claims the sludge will be removed by September. New sample testing will be required.
- **Collection System Generators**
  - The new generators should arrive towards the end of September.
- **Treatment Plant Blower**
  - The new blower is expected in September.
- **WTP Roof**
  - J&L (roof contractor) delivered the roof insulation and rubber on 7/5/23. They plan to start the roof replacement next week (7/10/23).

- **Articles of Incorporation**
  - Linda Ribble had some questions regarding the proposed changes to the Articles. After much discussion, the Board collectively settled on what they felt were the most clear and accurate responses. Mr. VanVolkinburg made a motion to provide Ms. Ribble with said proposed responses as the Board's reply. Mr. Heethuis seconded the motion; after a roll call vote, the motion passed 4-0.
- **Vista Pt. Sewer Main Damage**
  - Mr. Knowles updated the Board on the status of the Vista Point sewer main break after speaking with the attorney some more. Communication is ongoing.
- **Septage Receiving**
  - The septage receiving station broke and can't be controlled. The GLASA staff tried a work around but as of now, the plant is not taking any septage at the receiving station.
- **Track Loader & Trailer**
  - Mr. Knowles presented the idea of replacing the old loader with a track loader. The costs vs benefits were discussed. The Board decided to try to work this into the budget for next year if possible.
- **Rates**
  - Mr. Knowles reminded the Board to think about a potential rate increase in the near future. In order to provide sufficient notice to customers, especially the larger ones, the Board should begin considering the possibility of a rate increase.

**Financial Statements:** June payroll totaled \$51,468.17 and operation expenses (checks #17795-17823) totaled \$145,630.60. Total June expenses came to \$197,098.77. A motion to pay the June bills was made by Mr. VanVolkinburg and supported by Mr. Heethuis; the motion passed 4-0.

**Discussion:** None.

**Adjournment:** Mr. VanVolkinburg motioned to adjourn the meeting at 7:38PM, Mr. Heethuis supported; the motion passed 4-0.

*The next regular Board Meeting is scheduled for August 3, 2023 at 7:00PM*