



12588 Marsh Road
Shelbyville, MI 49344
269.672.5588

June 2023 Board Meeting Minutes

Call to Order: The June 1st Board Meeting was called to order at 6:52PM by Mr. Leep.

Roll Call: Glenn Leep of Martin, Tom Rook of Orangeville, Roger VanVolkinburg of Wayland, & Rob Heethuis of Yankee Springs were present. Employees present: Director Larry Knowles and Office Manager Tara Palandri.

Review Minutes: Mr. VanVolkinburg motioned to accept the May Board Meeting minutes and Mr. Heethuis supported; the motion passed 4-0. Mr. VanVolkinburg motioned to accept the May Special Board Meeting minutes and Mr. Heethuis supported; the motion passed 4-0.

Hear Those Present: None present.

New Business:

- a. No sewer or water permits were issued in May.
- b. May Roundtable Minutes were shared with the Board.

Director's Report:

- **Laboratory Technician**
 - The May Lab Report was reviewed.
- **YST Water**
 - The MOR and reports were sent to EGLE.
 - The May Water Report was reviewed.
- **Miss Dig**
 - 109 Miss Digs were completed in June.
- **Water Laboratory**
 - 212 samples were tested in June.
- **Sludge Removal**
 - Bob Reurink claims the sludge will be removed by September. New sample testing will be required.
- **Collection System Generators**
 - The new generators for Lift Stations 23, 20 & 5 are expected to be delivered towards the end of September.
- **Treatment Plant Blower**
 - The new blower from Solberg Knowles & Associates is expected in September.

- **WTP Roof**
 - The Bid Tabulation was reviewed by the Board. Mr. Knowles recommended J&L Roofing's bid (the low bid) with an added contingency of \$10,000 for a total of \$133,400.00.
 - After some discussion, Mr. VanVolkinburg made a motion to accept the J&L Roofing bid. Mr. Heethuis seconded the motion. After a roll call vote, the motion passed 4-0.
- **Articles of Incorporation**
 - Roger Swets prepared a memorandum for the Board to take back to their townships.
- **Vista Pt. Sewer Main Damage**
 - West Michigan Seawall spoke with GLASA attorney, Rob Thall, to set up a repayment plan. The tentative repayment plan was shared with the Board.
 - After some discussion over the terms and conditions, Mr. VanVolkinburg made a motion to enter into a contract detailing the repayment schedule, terms, and conditions with West Michigan Seawall on condition that the following terms are met:
 - \$40,000.00 must be paid up front
 - There will be a 5% interest rate
 - The total balance owed must be paid in full within 2 years
 - Payments will be due monthly
 - Any legal fees incurred from this matter will be added into the total amount owed from West Michigan Seawall

Mr. Heethuis supported the motion. After a roll call vote, the motion passed 4-0.

Financial Statements: May payroll totaled \$35,842.34 and operation expenses (checks #17771-17794) totaled \$201,427.87. Total May expenses came to \$237,270.21. A motion to pay the May bills was made by Mr. VanVolkinburg and supported by Mr. Heethuis; the motion passed 4-0.

Discussion: None.

Adjournment: Mr. VanVolkinburg motioned to adjourn the meeting at 7:22PM, Mr. Heethuis supported; the motion passed 4-0.

The next regular Board Meeting is scheduled for July 6, 2023 at 7:00PM