

May 2023 Board Meeting Minutes

Call to Order: The May 4th Board Meeting was called to order at 6:54PM by Mr. Leep.

Roll Call: Glenn Leep of Martin, Tom Rook of Orangeville, Roger VanVolkinburg of Wayland, & Rob Heethuis of Yankee Springs were present.

Employees present: Director Larry Knowles and Office Manager Tara Palandri.

Review Minutes: Mr. Rook motioned to accept the April Board Meeting minutes and Mr. Heethuis supported; the motion passed 4-0.

Hear Those Present: None present.

New Business:

- a. Two sewer permits and one water permit were issued in April.
- b. April Roundtable Minutes were shared with the Board.

Director's Report:

- **Laboratory Technician**
 - The April Lab Report was reviewed.
- **YST Water**
 - The MOR and reports were sent to EGLE.
 - The April Water Report was reviewed.
- **Miss Dig**
 - 123 Miss Digs were performed in April.
- **Water Laboratory**
 - 182 samples were tested in April.
- **Samplers**
 - The new samplers have been delivered and were installed by GLASA.
- **Sludge Removal**
 - Bob Reurink came to start removing the sludge April 20th. After checking with EGLE, it was discovered he does not have the approval yet to do this. He packed up and stated he would be back next week. He has still not returned; however, he did supply acceptable testing last week.
- **Collection System Generators**
 - After receiving 3 separate quotes, 3 generators were ordered for Lift Stations 23, 20, & 5 from Wolverine Power Systems.
- **Treatment Plant Blower**
 - After receiving 3 separate quotes, a new blower was ordered from Solberg, Knowles, & Associates.

- **WWTP Roof**
 - MWA Commercial Roofing Solutions will provide a bid spec. for the roof replacement. Once received, the job will be out for bid (likely this fall).
- **Articles of Incorporation**
 - Roger Swets' estimate was reviewed for the work to revise the Articles.
 - Mr. VanVolkinburg motioned to approve up to \$40,000 to revise the Articles of Incorporation as proposed. Mr. Heethuis supported the motion; after a roll call vote the motion passed 4-0.
- **Vista Pt. Sewer Main Damage**
 - The letter from the attorney to West Michigan Seawall was reviewed.

Financial Statements: April payroll totaled \$34,359.58 and operation expenses (checks #17741-17770) totaled \$83,354.07. Total April expenses came to \$117,713.65. A motion to pay the April bills was made by Mr. VanVolkinburg and supported by Mr. Heethuis; the motion passed 4-0.

Discussion: None.

Adjournment: Mr. VanVolkinburg motioned to adjourn the meeting at 7:28PM, Mr. Heethuis supported; the motion passed 4-0.

The next regular Board Meeting is scheduled for June 1, 2023 at 7:00PM

May 2023 Special Board Meeting Minutes

Call to Order: The May 12th Special Board Meeting was called to order at 9:00AM by Mr. Leep.

Roll Call: Glenn Leep of Martin, Tom Rook of Orangeville, Roger VanVolkinburg of Wayland, & Rob Heethuis of Yankee Springs were present.

Employees present: Director Larry Knowles and Office Manager Tara Palandri.

Roger Swets of Dickinson Wright was present.

Hear Those Present: None present.

Audit Report:

- The 2022 audit report was presented to the Board. After review, Mr. Rook motioned to accept the report as presented. Mr. VanVolkinburg supported the motion; the motion passed 4-0.

Article of Incorporation:

- Mr. Swets reviewed the current structure of the Authority's ordinance and cooperation agreement. He then explained to the Board what their options were if they decided to go forward with revising the current ordinance and cooperation agreement to either reflect the way GLASA is operating or changing the structure. After much discussion and questions, Mr. Swets was advised to put together a document describing the procedure for changes, so that the Board can present the information to their respective township boards. Once Mr. Swets has prepared the procedural documents, the Board plans to hold a public hearing to review the suggested changes.
- Mr. Swets suggested changing the structure of GLASA by creating centralized control for GLASA or minimally, updating documents to reflect the way GLASA currently operates. Mr. Swets also highly recommended changing the dated ordinances.

Discussion: None.

Adjournment: Mr. Heethuis motioned to adjourn the meeting at 10:15AM, Mr. VanVolkinburg supported; the motion passed 4-0.

The next regular Board Meeting is scheduled for June 1, 2023 at 7:00PM