

March 2023 Board Meeting Minutes

Call to Order: The March 2nd Board Meeting was called to order at 7:00PM by Mr. Leep.

Roll Call: Glenn Leep of Martin, Tom Rook of Orangeville, Roger VanVolkinburg of Wayland, & Rob Heethuis of Yankee Springs were present.

Employees present: Director Larry Knowles, Office Manager Tara Palandri, Plant Operator Dave Underwood.

Review Minutes: Mr. VanVolkinburg motioned to accept the February Board Meeting minutes and Mr. Heethuis supported; the motion passed 4-0.

Hear Those Present: None present.

New Business:

- No sewer or water permits were issued in February.
- February Roundtable Minutes were shared with the Board.

Director's Report:

- **Laboratory Technician**
 - The February Lab Report was reviewed.
- **YST Water**
 - The MOR and reports were sent to EGLE.
 - The February Water Report was reviewed.
- **Miss Dig**
 - 54 Miss Digs were performed in February.
- **Water Laboratory**
 - 185 samples were processed in February.
- **Employee**
 - Mr. Knowles asked the Board if Mike Carson would be permitted to take an electrical class.
 - After reviewing the details, the Board decided they would like an employment contract with Mr. Carson to ensure the cost for the class and knowledge gained would be beneficial to the Gun Lake Area Sewer Authority long term. Mr. Knowles will prepare something ensuring Mr. Carson's employment with GLASA contractually.
- **CDL**
 - Mike Carson obtained his CDL.
 - 2 technicians, the Maintenance Supervisor, the Director, & the Plant Operator have their CDL's.
- **CTI - EGLE**
 - The cost for CTI to finish the EGLE required work was discussed.

- **Future**

Mandated plant improvements by EGLE were discussed. The Board was encouraged to think about a possible rate increase for the next calendar year to cover improvement costs and inflation.

Financial Statements: February payroll totaled \$35,489.49 and operation expenses (checks #17683-17707) totaled \$81,371.61. Total February expenses came to \$92,853.60. A motion to pay the February bills was made by Mr. VanVolkinburg and supported by Mr. Heethuis; the motion passed 4-0.

Discussion: Mr. Heethuis expressed he would like to move forward with the revision of the Articles of Incorporation. Mr. Knowles explained we are waiting for a draft from the attorney and he will present it when he receives the finished draft.

Adjournment: Mr. VanVolkinburg motioned to adjourn the meeting at 7:44PM, Mr. Heethuis supported; the motion passed 4-0.

The next regular Board Meeting is scheduled for April 6, 2023 at 7:00PM