

January 2023 Board Meeting Minutes

Call to Order: The January 6th Board Meeting was called to order at 7:00PM by Mr. Rook.

Roll Call: Tom Rook of Orangeville, Roger VanVolkinburg of Wayland, & Rob Heethuis of Yankee Springs were present. Glenn Leep of Martin was absent with notice.

Employees present: Director Larry Knowles and Office Manager Tara Palandri were present.

Review Minutes: Mr. Heethuis motioned to accept the December Board Meeting minutes and Mr. VanVolkinburg supported; the motion passed 3-0.

Hear Those Present: None.

New Business:

- a. No sewer or water permits were issued in December.

Director's Report:

- **Laboratory Technician**
 - The December Lab Report was reviewed.
- **YST Water**
 - The MOR and reports were sent to EGLE.
 - The Advisory Board did not meet in December or January.
 - The December Water Report was reviewed.
- **Miss Dig**
 - 73 Miss Digs were performed in December.
- **Water Laboratory**
 - The equipment used for Nitrate testing failed on December 16, 2022. Nitrate testing and hardness and iron testing are on hold until Monday, January 9, 2023.
 - 113 water samples were tested in December.
- **Towable Generators**
 - The towable generators are repaired and are available for use.
- **Maintenance Tech Training**
 - Mark Babcock attended a systems maintenance training on December 13th put on by MRWA.
- **MIOSHA**
 - MIOSHA was onsite 11/16/22 to interview employees.
 - They requested more information on 1/3/23.
 - They have a review in the process and will hold a conference to discuss the findings.
- **CDL**
 - Mark Babcock obtained his CDL.
- **The Old Blower**

- The blower that was replaced had a bad VFD unit. It was sent into the manufacturer for inspection and can't be repaired. New blowers will be explored at the joint expo.

Financial Statements: December payroll totaled \$46,492.75 and operation expenses (checks #16014-16038) totaled \$47,492.75. Total December expenses came to \$93,985.50.

After reviewing the year end income and expenses, a motion was made by Mr. Heethuis to transfer \$8,806.24 from the general fund to cover the deficit between 2022 expenses and the 2022 income. Mr. Rook supported the motion which passed after a 3-0 vote.

A motion to pay the December bills was made by Mr. Heethuis and supported by Mr. VanVolkinburg; the motion passed 3-0.

Discussion: Mr. Rook inquired about the uniforms provided. A short discussion ensued and was resolved with the understanding that Mr. Knowles will evaluate the current employees' opinions on the matter.

Adjournment: Mr. Heethuis motioned to adjourn the meeting at 7:17PM, Mr. VanVolkinburg supported; the motion passed 3-0.

The next regular Board Meeting is scheduled for February 2, 2023 at 7:00PM