

## September 2022 Board Meeting Minutes

**Call to Order:** The September 1<sup>st</sup> Board Meeting was called to order at 6:57PM by Mr. Leep.

**Roll Call:** Glenn Leep of Martin, Tom Rook of Orangeville, Roger VanVolkinburg of Wayland, & Rob Heethuis of Yankee Springs were present.

Employees present: Director Larry Knowles was present. Office Manager Tara Palandri was absent with notice.

Linda Ribble of Orangeville was present.

**Review Minutes:** Mr. VanVolkinburg motioned to accept the August Board Meeting minutes and Mr. Heethuis supported; the motion passed 4-0.

**Hear Those Present:** Mrs. Ribble asked the Board to change the August minutes to state that Gillett's Bait and Hardware is not "her store", she only manages the day-to-day operations. She asked that the minutes reflect the store name, not "her store". Mrs. Ribble inquired as to why Gun Lake Area Sewer Authority would not use local stores. The Board informed Mrs. Ribble that GLASA has been trying to decrease the number of trips to stores per week in order to prioritize employees' time and efficiency. Mrs. Ribble also stated there was what she believed to be an issue not recognized by the annual auditor on pay stubs regarding including the GLASA name for employees to be able to obtain loans, etc. This discrepancy was resolved by the Office Manager months prior. Mrs. Ribble had no further comments.

**New Business:**

- a. No sewer or water permits were issued in August.

**Director's Report:**

- **Laboratory Technician**
  - The August Lab Report was reviewed.
- **YST Water**
  - The MOR and reports were sent to EGLE.
  - The Advisory Board meeting was held Tuesday (8/2/22).
  - The August Water Report was reviewed.
- **Miss Dig**
  - 121 Miss Digs were performed in August.
- **Water Laboratory**
  - 334 water samples were tested in August.
- **Received a Notice to Appear for Circuit Court**
  - This Notice was to schedule the case for the easement on Oakleigh.
  - The Scheduling Conference was again, postponed. The new date is September 28<sup>th</sup>.
- **Maintenance Tech**
  - We have hired Nick Pawloski – he starts 9/2/2022.
- **CDLs**
  - Michael Maring is at the week-long training this week.

- **Blower**

- We have received the new blower and are waiting for the electrician to hook it up.
- Once the electrician is done, we will schedule the startup technician (takes about 4 weeks).

**Financial Statements:** August payroll totaled \$31,424.64 and operation expenses (checks #15884-15915) totaled \$71,465.11. Total August expenses came to \$102,889.75. A motion to pay the August bills was made by Mr. VanVolkinburg and supported by Mr. Heethuis; the motion passed 4-0.

**Discussion:** None.

**Adjournment:** Mr. Heethuis motioned to adjourn the meeting at 7:25PM, Mr. VanVolkinburg supported; the motion passed 4-0.

*The next regular Board Meeting is scheduled for October 6, 2022 at 7:00PM*

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