



12588 Marsh Road  
Shelbyville, MI 49344  
269.672.5588

## June 2022 Board Meeting Minutes

**Call to Order:** The June 2<sup>nd</sup> Board Meeting was called to order at 6:58PM by Mr. Rook.

**Roll Call:** Tom Rook of Orangeville, Roger VanVolkinburg of Wayland, & Rob Heethuis of Yankee Springs were present. Glenn Leep of Martin was absent with notice.

Employees present: Director Larry Knowles and Office Manager Tara Palandri.

**Review Minutes:** Mr. VanVolkinburg motioned to accept the May Board Meeting minutes and Mr. Heethuis supported; the motion passed 3-0.

**Hear Those Present:** None present.

**New Business:**

- One sewer permit and no water permits were issued in May.

**Old Business:** None.

**Director's Report:**

- **Laboratory Technician**
  - The May Lab Report was reviewed.
- **YST Water**
  - The MOR and reports were sent to EGLE.
  - YST held a public hearing 5/25/22 and adjusted the rates.
  - The water system was flushed 5/16/22 & 5/17/22.
  - The next Advisory Board meeting is set for Tuesday (6/7/22).
  - The May Water Report was reviewed.
- **Miss Dig**
  - 104 Miss Digs were performed in May.
- **Water Laboratory**
  - 307 water samples were tested in May.
- **Round Table Meeting**
  - The May Round Table Minutes were shared with the Board.
  - Future Round Table meetings are scheduled to be held at 12:30PM on the first and third Monday of each month. The next scheduled meeting is for June 6, 2022.
- **Supervisor Position**
  - A candidate has been interviewed twice. References were checked and all were positive. Mr. Knowles intends to offer him the position.

- **CDLs**
  - Mr. Knowles informed the Board as to where each technician stands in obtaining their CDL.
- **Blower**
  - The new blower is expected by the end of August.

**Financial Statements:** May payroll totaled \$29,338.16 and operation expenses (checks #15798-15824) totaled \$316,027.96. Total May expenses came to \$345,366.12. A motion to pay the May bills was made by Mr. VanVolkinburg and supported by Mr. Heethuis; the motion passed 3-0.

**Discussion:** None.

**Adjournment:** Mr. Rook motioned to adjourn the meeting at 7:20PM, Mr. VanVolkinburg supported; the motion passed 3-0.

*The next regular Board Meeting is scheduled for July 7, 2022 at 7:00PM*