



12588 Marsh Road
Shelbyville, MI 49344
269.672.5588

January 2022 Board Meeting Minutes

Call to Order: The January 6th Board Meeting was called to order at 7:00PM by Mr. Leep.

Roll Call: Glenn Leep of Martin, Tom Rook of Orangeville, Rob Heethuis of Yankee Springs, & Roger VanVolkinburg of Wayland were present.

Employees present: Director Larry Knowles and Office Manager Tara Palandri.

Review Minutes: Mr. VanVolkinburg motioned to accept the December meeting minutes and Mr. Rook supported; the motion passed 4-0.

Hear Those Present: None present.

New Business:

- One sewer permit and no water permits were issued in December.

Director's Report:

- **Laboratory Technician**
 - The December Lab Report was reviewed.
- **YST Water**
 - The MOR and reports have been sent to EGLE.
 - The December Water Report was reviewed.
 - The YST Board Meeting was held Tuesday, 1/4/22.
- **Miss Digs**
 - 50 Miss Digs were completed in December.
- **Water Laboratory**
 - The water lab processed 136 water samples in December.
 - Hardness and Iron tests are now offered for samples. The fee is \$20.00 per test.
- **Screw Pump**
 - The new screw pump is off-line. A repair is scheduled.
- **Sewer Inspection**
 - A couple thousand feet of camera inspection was completed in December.
- **NPDES**
 - EGLE has presented GLASA with a draft permit that is posted until February 7th.
 - EGLE will review any comments and advise.
- **Terry Ave**
 - GLASA's sewer surveillance identified 2 separate issues on Terry Ave.
 - Waste Recovery made the repairs by lining the pipe without excavating.

Financial Statements: December payroll totaled \$42,477.07 and operation expenses (checks #15684-15716) totaled \$65,510.58. Total December expenses came to \$107,987.65. A motion

to pay the December bills was made by Mr. VanVolkinburg and supported by Mr. Heethuis; the motion passed 4-0.

After reviewing the 2021 Year End report, Mr. VanVolkinburg made a motion to approve the revised 2021 Budget as presented. Mr. Heethuis supported the motion, it passed 4-0.

Discussion: None.

Adjournment: Mr. VanVolkinburg motioned to adjourn the meeting at 7:20PM, Mr. Rook supported; the motion passed 4-0.

The next Board Meeting is scheduled for February 3, 2022 at 7:00PM