



12588 Marsh Road
Shelbyville, MI 49344
269.672.5588

December 2021 Board Meeting Minutes

Call to Order: The December 2nd Board Meeting was called to order at 7:03PM by Mr. Leep.

Roll Call: Glenn Leep of Martin, Tom Rook of Orangeville, & Roger VanVolkinburg of Wayland were present. Rob Heethuis of Yankee Springs was absent without notice.

Employees present: Director Larry Knowles and Office Manager Tara Palandri.

Review Minutes: Mr. VanVolkinburg motioned to accept the November meeting minutes and Mr. Rook supported; the motion passed 3-0.

Hear Those Present: None present.

New Business:

- One sewer permit and no water permits were issued in November.
- 2022 Proposed Budget
 - After review, Mr. VanVolkinburg motioned to adopt the proposed 2022 budget as presented. Mr. Rook supported the motion; after a roll call vote the motion passed 3-0.

Old Business:

- **FDIC Limit**
 - GLASA funds have been redistributed in order to provide better FDIC coverage.

Director's Report:

- **Laboratory Technician**
 - The November Lab Report was reviewed.
- **YST Water**
 - The MOR and reports have been sent to EGLE.
 - The November Water Report was reviewed.
 - The YST Board revised the water ordinance at the November 11th meeting.
- **Miss Digs**
 - 66 Miss Digs were completed in November.
- **Water Laboratory**
 - The water lab processed 72 water samples in November.
- **Purge Wells**
 - All of the drainage beds are in operation now.
 - Energy bills show a 15% reduction in electricity usage.
- **Sewer Inspection**
 - The status of the sewer main inspection project was shared with the Board.

- **ARPA Funds**
 - GLASA is working with the Barry County ARPA team to prepare an application for grant money.
- **NPDES**
 - EGLE has presented GLASA with a draft permit.
 - GLASA is working on the draft permit plan with Jones & Henry engineering.

Financial Statements: After reviewing the November finances, Mr. VanVolkinburg made a motion to balance the 2021 income statement as needed by allocating some money from savings to match the annual income to the annual expenses. Mr. Rook supported the motion, it passed 3-0.

November payroll totaled \$36,242.86 and operation expenses (checks #15665-15683) totaled \$87,673.03. Total November expenses came to \$123,915.89. A motion to pay the November bills was made by Mr. VanVolkinburg and supported by Mr. Rook; the motion passed 3-0.

Discussion: None.

Adjournment: Mr. VanVolkinburg motioned to adjourn the meeting at 7:44PM, Mr. Rook supported; the motion passed 3-0.

The next Board Meeting is scheduled for January 6, 2021 at 7:00PM