



12588 Marsh Road  
Shelbyville, MI 49344  
269.672.5588

## October 2021 Board Meeting Minutes

**Call to Order:** The October 7<sup>th</sup> Board Meeting was called to order at 6:53PM by Mr. Leep.

**Roll Call:** Glenn Leep of Martin, Tom Rook of Orangeville, Rob Heethuis of Yankee Springs, & Roger VanVolkinburg of Wayland were present.

Employees present: Director Larry Knowles and Office Manager Tara Palandri.

**Review Minutes:** Mr. VanVolkinburg motioned to accept the September meeting minutes and Mr. Heethuis supported; the motion passed 4-0.

**Hear Those Present:** None present.

### **New Business:**

- No sewer or water permits were issued in September.
- State Park Sewer Maintenance Request
  - Mr. Knowles informed the Board of the request from the State Park to have GLASA maintain their sewer system.
    - After some discussion, the Board stated that GLASA would be willing to perform any and all maintenance to the State Park provided they are willing to pay for said services.

### **Old Business:**

- FDIC Limit
  - Mr. Knowles shared the information he gathered in talking with United Bank and the FDIC. After some discussion, the Board asked Mr. Knowles to move some money to the two other banks in which GLASA currently holds accounts to fully insure all funds.

### **Director's Report:**

- **Laboratory Technician**
  - The September Lab Report was reviewed.
- **YST Water**
  - The MOR and reports have been sent to EGLE.
  - The September Water Report was reviewed.
  - John Monsees (MRWA) presented his rate study findings to the Water Advisory Board at their October 5<sup>th</sup> meeting.
  - Attorney Thall will present a draft revision of the water ordinance at the YST Board Meeting October 14<sup>th</sup>.
- **Miss Digs**
  - 72 Miss Digs were completed in September.

- **Water Laboratory**
  - The water lab processed 143 water samples in September.
- **SAW Grant**
  - The status of the SAW Grant funding was shared with the Board.
- **Lift Stations**
  - Lift Stations #5 & 6 were rebuilt during September.
- **Sewer Inspection**
  - The status of the sewer main inspection project was shared with the Board.
- **Bond Prepayment**
  - Mr. Knowles is considering making another principal payment on the bond sometime in the future. This proposal will be brought to the Board at a later date.
- **NPDES**
  - EGLE has presented GLASA with a draft permit.
    - Additional testing will be required.

**Financial Statements:** September payroll totaled \$33,274.65 and operation expenses (checks #15599-15630) totaled \$269,821.69. Total September expenses came to \$303,096.34. A motion to pay the September bills was made by Mr. VanVolkinburg and supported by Mr. Heethuis; the motion passed 4-0.

**Discussion:** None.

**Adjournment:** Mr. VanVolkinburg motioned to adjourn the meeting at 7:38PM, Mr. Heethuis supported; the motion passed 4-0.

*The next Board Meeting is scheduled for November 4, 2021 at 7:00PM*