

## July 2021 Board Meeting Minutes

**Call to Order:** The July 1<sup>st</sup> Board Meeting was called to order at 7:00PM by Mr. Leep.

**Roll Call:** Glenn Leep of Martin, Tom Rook of Orangeville, & Rob Heethuis of Yankee Springs were present. Roger VanVolkinburg of Wayland was absent.

Employees present: Director Larry Knowles & Office Manager Tara Palandri.

**Review Minutes:** Mr. Rook motioned to accept the June meeting minutes and Mr. Heethuis supported; the motion passed 3-0.

**Hear Those Present:** None present.

### **New Business:**

- One sewer and one permit were issued in June.
- Employee Handbook Addendum II
  - After review, Mr. Heethuis made a motion to approve the Employee Handbook Addendum II as proposed. Mr. Rook supported the motion- after no further discussion the motion passed 3-0.

### **Director's Report:**

- **Laboratory Technician**
  - The June Lab Report was reviewed.
- **YST Water**
  - The MOR and reports were sent to EGLE.
  - The June Water Report was reviewed.
  - 2020-2021 Water Year End Report was reviewed.
  - The status of repairs at the wellhouse was discussed.
  - The current status of the Yankee Springs Water Advisory Board was shared with the Board.
- **Miss Digs**
  - 98 Miss Digs were completed in June.
- **Water Laboratory**
  - The water lab processed 131 water samples in June.
- **SAW Grant**
  - The status of the SAW Grant funding was shared with the Board.
- **Screw Pump**
  - The shrouds were ordered and the installation is planned for 7/6/21.
- **Seepage Beds**
  - Brush hogged the south fields.
  - Kraai will replace the east wells in the next few months.

**Open Business:** None.

**Financial Statements:** June payroll totaled \$31,942.75 and operation expenses (checks #15516-15539) totaled \$284,550.99. Total June expenses came to \$316,493.74. A motion to pay the June bills was made by Mr. Rook and supported by Mr. Heethuis; the motion passed 3-0.

**Adjournment:** Mr. Heethuis motioned to adjourn the meeting at 7:24PM, Mr. Rook supported; the motion passed 3-0.

*The next Board Meeting is scheduled for August 5, 2021 at 7:00PM*