



12588 Marsh Road
Shelbyville, MI 49344
269.672.5588

February 2021 Board Meeting Minutes

Call to Order: The February Board Meeting was called to order 6:58 PM by Mr. Leep.

Roll Call: Glenn Leep of Martin, Tom Rook of Orangeville, Rob Heethuis of Yankee Springs, & Roger VanVolkinburg of Wayland were present.

Employees present: Director Larry Knowles & Office Manager Tara Palandri.

Review Minutes: Mr. Rook motioned to accept the January meeting minutes, Mr. Heethuis supported- the motion passed 4-0.

Hear Those Present: None present.

New Business:

- One new sewer permit was issued in January.

Director's Report:

- **Laboratory Technician**
 - The January Lab Report was reviewed.
- **YST Water**
 - The MOR and reports have been sent to EGLE.
 - The Cross Connection Report has been submitted for the year 2020.
 - The Pumpage Report has been submitted for the year 2020.
 - The Consumer Confidence Report has been submitted for the year 2020.
 - GLASA supplied Fleis & VandenBrink with the necessary information to perform the Reliability Study.
- **Miss Digs**
 - 29 Miss Digs were completed in January.
- **Water Laboratory**
 - The water lab processed 105 water samples in January.
- **Collection System**
 - GLASA is obtaining quotes to rebuild a few TBD priority lift stations later in the year.
- **Screw Pump**
 - The install for the screw pump remains tentatively scheduled for 3/1/21. Lakeside Equipment will provide an updated schedule, but there are some delays due to COVID.
- **DNR**
 - GLASA completed sewer camera work at the State Park. An invoice will be issued for the work.

Open Business: None.

Financial Statements:

January payroll totaled \$38,065.75 and operation expenses (checks #15396-15421) totaled \$59,918.03. Total January expenses came to \$97,983.78. A motion to pay the January bills was made by Mr. Rook and supported by Mr. VanVolkinburg; the motion passed 4-0.

Adjournment: Mr. VanVolkinburg motioned to adjourn the meeting at 7:12PM, Mr. Heethuis supported; the motion passed 4-0.

The next Board Meeting is scheduled for March 4, 2021 at 7:00PM