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Yankee Springs Water Utility Advisory Board February 16, 2021 Meeting Minutes

1. **Call to Order:** The meeting of the Yankee Springs Water Utility Advisory Board was officially called to order by Chairman Greg Purcell at 6:01 PM.
2. **Roll Call:** Board Members Alice Jansma, Richard Beukema, Michael Peiffer, Todd Delamar, and Greg Purcell were present. Gun Lake Area Sewer Authority Director Larry Knowles and Office Manager Tara Palandri were present.
3. **Review Minutes:** Mr. Peiffer motioned to accept the August 27, 2019 meeting minutes. Mr. Beukema seconded the motion and it passed 5-0 after no discussion.
4. **Reports:**
 - a. The Water Year End 2019/2020, January Water Report, 2020/2021 Water Budget, and the January Water Income Statement were reviewed by the Board.
5. **Rates:**
 - a. The current water system rate structure was presented to the Board.
 - b. The Board reviewed their previously proposed connection fee resolution and corresponding memo (dated 8-27-19) that the Yankee Springs Township Board did not approve. After some discussion, Ms. Jansma made a motion to resubmit the 2019 resolution with regards to water connection fees to the Township Board. Mr. Peiffer seconded the motion. After no further discussion and a roll call vote the motion passed 5-0.
6. **Old Business:**
 - a. The status of the Payne Lake Loop was discussed.
 - b. The Board discussed the lack of a current water services contract with Gun Lake Sewer. Length of the contract and other term details were deliberated. Mr. Knowles will prepare an updated contract from Gun Lake Sewer to propose at the next Advisory Board Meeting.
7. **New Business:**
 - a. Ms. Jansma inquired about term lengths for Advisory Board members. After discussion, Mr. Peiffer made a motion to update the existing resolution establishing the Advisory Board in order to better define the details of the Board structure. Ms. Jansma supported the motion and after no discussion the motion

passed 5-0. Mr. Purcell will prepare a resolution to present to the Board at the next Advisory Board Meeting.

- b. Ms. Jansma inquired about the status of the testing wells at the old landfill. After a short conversation, Ms. Jansma requested that this issue be placed on the next agenda for future discussion.
- c. Mr. Purcell requested that Mr. Knowles present the Reliability Study findings to the Advisory Board once they are available. Mr. Knowles will reach out to Fleis and VandenBrink for an estimate of when the study will be complete.
 - i. Once the Reliability Study results are finalized, the 2021/2022 Water Budget will be placed on the subsequent Advisory Board agenda for discussion.
- d. Mr. Purcell requested that Mr. Knowles contact the Michigan Rural Water Association to discuss their attendance at a future meeting. The MRWA will be able to provide guidance for the Board while they evaluate the quarterly water service rates and connection permit fees.

8. Public Comment: None present.

9. Discussion: None.

10. Adjournment: A motion to adjourn the meeting was made by Mr. Beukema at 7:09 PM. Mr. Peiffer supported the motion, it passed 5-0.

Next Scheduled Meeting: Tuesday, March 16, 2021 at 6:00 PM