

## January 2021 Board Meeting Minutes

**Call to Order:** The January Board Meeting was called to order 7:00 PM by Mr. Leep.

**Roll Call:** Glenn Leep of Martin, Tom Rook of Orangeville, Rob Heethuis of Yankee Springs, & Roger VanVolkinburg of Wayland were present.

Employees present: Director Larry Knowles & Office Manager Tara Palandri.

**Review Minutes:** Mr. VanVolkinburg motioned to accept the December meeting minutes, Mr. Rook supported- the motion passed 4-0.

**Hear Those Present:** None present.

### **New Business:**

- Julie Fox, owner of the Curly Cone, expressed her concerns regarding the Governor's restrictions on restaurant capacity and the effect it has on her business. Much discussion occurred. Mr. VanVolkinburg made a motion to adjust sewer bills for restaurants so that each quarter the rate reflects the Governor's restaurant capacity limit for the first day of the first month of said quarter, effective January 1, 2021 (minimum of 1 REU). Mr. Heethuis seconded the motion, after a roll call vote the motion passed 4-0.
- No new sewer or water permits were issued in December.
- Mr. Leep made a motion to retain Siegfried Crandall to perform the 2020 fiscal year audit. Mr. Rook seconded the motion, after roll call vote it passed 4-0.

### **Director's Report:**

- **Laboratory Technician**
  - The December Lab Report was reviewed.
- **YST Water**
  - The MOR and reports were submitted to the DEQ.
  - The December Water Report was reviewed.
- **Miss Digs**
  - 39 Miss Digs were completed in December.
- **Water Laboratory**
  - The water lab processed 79 water samples in December.
- **Collection System**
  - The repairs at 2166 & 2111 Parker Dr are complete.
- **Screw Pump**
  - The install for the screw pump remains scheduled for 3/1/21. GLASA contracted with Lakeside to provide the equipment and DHE to perform the installation.

- **DNR**
  - GLASA will camera the sewer lines beginning 1/11/21.

**Open Business:** None.

**Financial Statements:**

December payroll totaled \$31,966.63 and operation expenses (checks #15370-15395) totaled \$47,904.36. Total December expenses came to \$79,870.99. A motion to pay the December bills was made by Mr. VanVolkinburg and supported by Mr. Heethuis; the motion passed 4-0.

**Adjournment:** Mr. VanVolkinburg motioned to adjourn the meeting at 7:51PM, Mr. Heethuis supported; the motion passed 4-0.

*The next Board Meeting is scheduled for February 4, 2021 at 7:00PM*