



12588 Marsh Road  
Shelbyville, MI 49344  
269.672.5588

## September 2020 Board Meeting Minutes

**Call to Order:** The September Board Meeting was called to order at 6:57 PM by Mr. Leep.

**Roll Call:** Glenn Leep of Martin, Alice Jansma of Yankee Springs, & Roger VanVolkinburg of Wayland were present. Tom Rook of Orangeville was absent with notice.

Employees present: Director Larry Knowles & Office Manager Tara Palandri.

**Review Minutes:** Mr. VanVolkinburg motioned to accept the August meeting minutes, Ms. Jansma supported- the motion passed 3-0.

**Hear Those Present:** None.

### **New Business:**

- Two new sewer permits and one water permit was issued in August.
- Pay-in-full connection fee proposal
  - The possibility of requiring sewer connection fees to be paid in full upon receipt of a permit was discussed. The Board directed the staff to draft a resolution reflecting the proposed changes to present at the next meeting.

### **Director's Report:**

- **Laboratory Technician**
  - The August Lab Report was reviewed.
- **YST Water**
  - The MOR and reports were submitted to the DEQ.
  - The August Water Report was reviewed.
- **Miss Digs**
  - 89 Miss Digs were completed in August.
- **Water Laboratory**
  - The water lab processed 151 water samples in August.
- **Rotary Press**
  - GLASA is still investigating the cost of both the installation and operation.
- **Screw Pump**
  - The new screw pump will likely be installed next year.
- **EGLE**
  - EGLE inspected the land application.
- **SAW Grant**
  - Invoicing for the camera work has begun

**Open Business:**

- England Point Resort contacted GLASA and elected to obtain a copy of their bills.
- The new 2021 septage rate increase was published in both the Allegan County News and Hastings Banner.

**Financial Statements:**

August payroll totaled \$31,969.11 and operation expenses (checks #15259-15283) totaled \$35,532.26. Total August expenses came to \$67,501.37. A motion to pay the August bills was made by Mr. VanVolkinburg and supported by Ms. Jansma; the motion passed 3-0.

**Adjournment:** Mr. VanVolkinburg motioned to adjourn the meeting at 7:38PM, Ms. Jansma supported; the motion passed 3-0.

*The next Board Meeting is scheduled for October 1, 2020 at 7:00PM*