

February 2020 Board Meeting Minutes

Call to Order: The February Board Meeting was called to order at 7:01 PM by Mr. Leep.

Roll Call: Glenn Leep of Martin, Tom Rook of Orangeville, Alice Jansma of Yankee Springs, & Roger VanVolkinburg of Wayland were all present. Employees present: Director Larry Knowles & Office Manager Tara Palandri.

Review Minutes: Mr. VanVolkinburg motioned to accept the January meeting minutes, Ms. Jansma supported, the motion passed 4-0.

Hear Those Present: Cynthia Dill of Tujax Tu was present. She requested forgiveness from outstanding payments and interest. The Board expressed they cannot make exceptions and need to adhere to the ordinance. In lieu of forgiveness, Ms. Dill requested establishing some sort of payment plan. The Board informed Ms. Dill that our ordinance does not allow for payment plans.

Director's Report:

- **Laboratory Technician**
 - The January Lab Report was reviewed.
- **YST Water**
 - The MOR and reports were submitted to the DEQ.
 - The January Water Report was reviewed.
- **Miss Digs**
 - 45 Miss Digs were performed in January.
- **Water Laboratory**
 - The water lab processed 93 water samples in January.
- **Treatment Plant**
 - Kraai replaced one of the purge wells
- **Collection System**
 - A spreadsheet was developed to track electrical use on the collection system.
- **SAW Grant**
 - Funding is expected soon.
- **Articles**
 - Discussion about the current status of the proposed Articles changes occurred.

Open Business:

- None.

New Business:

- Three sewer permits and two water permits were issued in January.

Financial Statements:

- December payroll totaled \$28,786.66 and operation expenses (checks #15060-15088) totaled \$223,909.33. Total December expenses came to \$252,695.99. After tabling the finances at the January meeting due to a lack of quorum, a motion to pay the December bills was made via email by Mr. Leep on January 8. Ms. Jansma seconded the motion that same day and after a roll call vote, the motion passed 4-0.
- January payroll totaled \$35,882.99 and operation expenses (checks #15089-15116) totaled \$100,846.17. Total January expenses came to \$136,729.16. A motion to pay the January bills was made by Mr. Rook and supported by Mr. VanVolkinburg, the motion carried 4-0.

Adjournment: Ms. Jansma motioned to adjourn the meeting at 8:04PM, Mr. Rook supported; motion passed 4-0.

The next Board Meeting is scheduled for March 5, 2020 at 7:00PM