

August 2019 Board Meeting Minutes

Call to Order: The August Board Meeting was called to order at 7:00 PM by Mr. Rook.

Roll Call: Township officials present: Tom Rook of Orangeville, Roger VanVolkinburg of Wayland, and Alice Jansma of Yankee Springs. Glenn Leep of Martin was absent with notice. Employees present: Director Larry Knowles and Office Manager Tara Palandri. Also in attendance was Jack Nadwornik of Tujax Tu and homeowners from Trails End.

Review Minutes: Mr. VanVolkinburg motioned to accept the June meeting minutes, Ms. Jansma supported, it passed (3 yeas, 1 absent).

Hear Those Present: No public comment made.

New Business:

- Two sewer permits and one water permit were issued in July.
- Trails End
 - The timeline of events was summarized by Mr. Knowles. The homeowners and the Board discussed the events and damages. The homeowners submitted a claim to GLASA.
- Tujax Tu
 - Mr. Nadwornik presented a letter to the Board requesting to be billed via usage. The Board stated that the system and its rates were designed for this nonmetered billing structure. After some discussion, the Board denied Mr. Nadwornik's request.

Director's Report:

- a. Laboratory Technician
 - i. Monthly Report was reviewed.
- b. YST Water
 - i. The MOR and reports were sent to the DEQ
 - ii. The Water Reports for June & July were reviewed.
 - i. GLASWA repaired a broken water service for 12759 Valley Dr. on 5/3/19.
 - ii. The Water Sanitary Survey was performed by the DEQ on March 13th.
 - iii. GLASWA is waiting for Yankee Springs to provide information regarding fees.
- B. Miss Dig
 - i. GLASA performed 87 Miss Digs in July.
- C. Scrap Metal
 - i. There is one final dumpster from Padnos to remove a bunch of junk metal stored back by the rear barn.
- D. Water Laboratory
 - i. 120 samples total in July
- E. 4324 Trails End
 - i. Mr. Knowles summed up the incident to the Board.
- F. 12755 Theris
 - i. Mr. Knowles summed up the incident to the Board.
- G. Lift Station # 25
 - i. The accident was discussed. The Board collectively agreed to submit a claim for damages.
- H. Lift Station # 31

- i. GLASA worked with Morgan Electric to replace burned out meter socket.
- I. State Park
 - i. Mr. Knowles discussed his meeting with the State Park. The Board stated they have no intention of changing their ordinance.
- J. North Clarifier
 - i. The trough was repaired by installing stainless steel strips bolted through the trough and brackets. The weirs were adjusted with a laser level.
- K. Project
 - i. The project was discussed.
- L. Wall Maps
 - i. Wall maps were discussed.
- M. Flex Time
 - i. Flex time was discussed.

Open Business:

- Life Insurance
 - The proposed policy was reviewed. After some discussion, Mr. VanVolkinburg made a motion to accept the newly proposed life insurance plan. Ms. Jansma supported the motion, after a roll call vote it passed (3 yeas, 1 absent).
- Articles of Incorporation
 - The proposed changes were presented to the Board. Mr. Rook made a motion to table the proposal until Mr. Leep was present. Ms. Jansma supported the motion, it passed (3 yeas, 1 absent).

Financial Statements:

- June payroll totaled \$25,330.31 and operation expenses (checks #14898-14926) totaled \$49,521.07. Total June expenses came to \$74,851.38. A motion to pay the June bills was made by Mr. VanVolkinburg and supported by Ms. Jansma, the motion carried (3 yeas, 1 absent).
- July payroll totaled \$25,131.74 and operation expenses (checks #14863-14897) totaled \$437,496.59. Total June expenses came to \$462,628.33. A motion to pay the July bills was made by Mr. VanVolkinburg and supported by Ms. Jansma, the motion carried (3 yeas, 1 absent).

Adjournment: Mr. VanVolkinburg motioned to adjourn the meeting at 8:43PM, Ms. Jansma supported, the motion passed (3 yeas, 1 absent).

The next Board Meeting is scheduled for September 5, 2019 at 7:00PM