

June 2019 Board Meeting Minutes

Call to Order: The June 6th Board Meeting was called to order at 7:03 PM by Chairman Leep.

Roll Call: Township officials present: Glenn Leep of Martin, Tom Rook of Orangeville, Roger VanVolkinburg of Wayland, and Alice Jansma of Yankee Springs. Employees present: Director Larry Knowles and Office Manager Tara Palandri.

Review Minutes: Mr. VanVolkinburg motioned to accept the April minutes, Ms. Jansma supported, it carried 4-0.

Director's Report:

- a. Laboratory Technician
 - i. Monthly Report was reviewed.
- b. YST Water
 - i. The MOR and reports were sent to the DEQ
 - ii. The Water Report for May was reviewed.
 - i. GLASWA repaired a broken water service for 12759 Valley Dr. on 5/3/19.
 - ii. The Water Sanitary Survey was performed by the DEQ on March 13th.
 - iii. GLASWA is waiting for Yankee Springs to provide information regarding fees.
- B. Miss Dig
 - i. GLASA performed 113 Miss Digs in May.
- C. Overhead Doors
 - i. Zylstra installed the new overhead doors.
- D. WWTP Lab Operator Sharing
 - i. Mr. Knowles explained to the Board that we will no longer be sharing an Operator with Hastings.
- E. Septage Receiving
 - i. The Health Department performed their yearly inspection of the septage receiving station.
- F. Scrap Metal
 - i. GLASA removed a bunch of junk metal stored back by the rear barn to recycle.
- G. Employees
 - i. Mike Craner has retired.
- H. WWTP Fencing
 - i. Changes to the fence removal as proposed were discussed.
- I. Water Laboratory
 - i. The Water Lab opened for business on May 13th
- J. Clarifiers
 - i. Mr. Knowles updated the Board on the status of the clarifier work.
- K. Project
 - i. Mr. Knowles updated the Board on the status of the project.

- ii. Pay requests #9 was reviewed. Mr. Rook motioned to approve the request for payment to date in the sum of \$66,349.94. Mr. VanVolkinburg supported the motion, after a roll call vote it passed 4-0.
- iii. The Board will not meet in July unless a specific project issue arises that requires a special meeting. Therefore Mr. VanVolkinburg made a motion to approve pay request #10 up to \$350,000.00, subject to Director approval. Mr. Rook supported the motion, after a roll call vote the motion passed 4-0.

Open Business:

- The new Director contract was discussed and signed.

New Business:

- One sewer permit was issued in May.

Financial Statements: May payroll totaled \$58,737.02 and operation expenses (checks #14833-14862) totaled \$630,005.98. Total May expenses came to \$688,743.00. A motion to pay the bills was made by Mr. VanVolkinburg and supported by Mr. Rook, the motion carried 4-0.

Hear Those Present: None present.

Adjournment: Mr. Rook motioned to adjourn at 8:32PM, Mr. VanVolkinburg supported, motion passed 4-0.

The next Board Meeting is scheduled for August 1, 2019 at 7:00PM