

April 2019 Board Meeting Minutes

Call to Order: The April 4th Board Meeting was called to order at 6:58 PM by Chairman Leep.

Roll Call: Township officials present: Glenn Leep of Martin, Tom Rook of Orangeville, Roger VanVolkinburg of Wayland, and Alice Jansma of Yankee Springs. Employees present: Director Larry Knowles and Office Manager Tara Palandri.

Review Minutes: Mr. VanVolkinburg motioned to accept the March minutes, Mr. Rook supported the motion, it carried 4-0.

Director's Report:

- YST Water
 - The MOR and reports were sent to the DEQ.
 - The Water Report for March was reviewed
 - The Water Sanitary Survey was performed by the DEQ March 13th.
 - YST will provide information regarding fees.
- Miss Dig
 - There were 62 Miss Digs in March.
- Collection System
 - The lift station monitoring procedure was altered to identify issues more easily.
- WWTP Lab Operator Sharing
 - The Agreement was submitted to Hastings and GLASWA is waiting for a response.
- Articles of Incorporation
 - The Board reviewed the proposal received by Dickinson Wright LLC. Ms. Jansma motioned to approve the proposal. Mr. Rook supported the motion, after no discussion it passed 4-0.
- Project
 - Pay request #7 was reviewed. Mr. VanVolkinburg motioned to approve the request for payment to date in the sum of \$86,255.91. Ms. Jansma supported the motion, after a roll call vote it passed 4-0.
 - After reviewing quotes, Ms. Jansma motioned to proceed with Zylstra to replace the overhead doors. Mr. VanVolkinburg supported the motion, after no discussion the motion passed 4-0.

New Business:

- No sewer or water permits were taken out in March.
- The new connections at Circle Inn Trailer Park were discussed.
- Mr. Knowles proposed making a conference table for GLASWA. He would make the table free of cost and GLASWA would only pay for materials used. After discussion, Mr. Leep made a motion to allow Mr. Knowles to build a conference table for GLASWA provided that his labor is free and GLASWA is responsible for the cost of materials used only. Mr. VanVolkinburg supported the motion and after a roll call vote it passed 4-0.
- The Board decided to present the Director's new contract at the next meeting.

Financial Statements: March payroll totaled \$36,814.57 and operation expenses (checks #14754-14788) totaled \$191,210.53. Total March expenses came to \$228,025.10. A motion to pay the bills was made by Mr. Rook and supported by Mr. VanVolkinburg, the motion carried 4-0.

Discussion: None.

Hear Those Present: None present.

Adjournment: Mr. VanVolkinburg motioned to adjourn at 8:19PM, Mr. Rook supported, motion passed 4-0.

The next Board Meeting is scheduled for May 2, 2019 at 7:00PM