

## March 2019 Board Meeting Minutes

**Call to Order:** The March 7<sup>th</sup> Board Meeting was called to order at 7:01 PM by Chairman Leep.

**Roll Call:** Township officials present: Glenn Leep of Martin, Tom Rook of Orangeville, Roger VanVolkinburg of Wayland, and Alice Jansma of Yankee Springs. GLASWA employees present: Director Larry Knowles and Office Manager Tara Palandri. Mark Englerth was in attendance as well.

**Review Minutes:** Mr. Rook motioned to accept the February meeting minutes, Ms. Jansma supported, the motion carried 4-0.

### Director's Report:

- Laboratory Technician
  - Monthly Report was reviewed.
- YST Water
  - The MOR and reports were sent to the DEQ.
  - The Water Report for February was reviewed.
  - GLASWA repaired a broken water service for 12767 Valley Dr. on 2/15/19. The copper service line had a hole in it right next to the curb stop.
  - The Water Sanitary Survey has been rescheduled to March 13<sup>th</sup> at 1:00PM at GLASWA.
  - GLASWA is still waiting for Yankee Springs to provide information regarding fees.
    - Yankee Springs Township voted to remove the REU structure.
- Miss Dig
  - 22 Miss Digs were performed in February.
- FOIA Request
  - Mr. Spoor explained that his initial FOIA request that he had mailed in December was actually mailed to the wrong place (GLASWA never got it). His FOIA request to GLASWA was answered and no further action is needed.
- Collection System
  - Mr. Knowles explained the new process for weekly lift station monitoring.
- WWTP Lab Operator Sharing
  - GLASWA met with the City of Hastings to discuss potentially sharing an Operator. We hope that all parties (Operator, GLASWA, & Hastings) will benefit.
- GLASWA Investigation
  - Mr. Knowles explained that the case is apparently still ongoing.
- Articles of Incorporation
  - Mr. Leep stated that, if they choose to change the Articles, it will be a time-consuming process. Therefore, he suggested Mr. Knowles begin drawing up proposals for the amended Articles. The Board collectively agreed. Mr. Leep made a motion to allow Mr. Knowles to gather proposed amendments to the Articles based on attorney recommendations for future review by the GLASWA Board. Mr. VanVolkinburg seconded the motion, it passed 4-0.

- Project
  - Pay request #6 was reviewed. Ms. Jansma motioned to approve the request for payment to date in the sum of \$123,970.4. Mr. VanVolkinburg supported the motion, after a roll call vote it passed 4-0.
  - Some employees are preparing to move the offices temporarily.
  - Quotes were reviewed for replacing the overhead doors.
  - Next progress meeting is 3/19/19 at 10:30 am.

**New Business:**

- No sewer or water permits were taken out in February.
- Mark Englerth
  - Mr. Englerth asked the Board if they were familiar with a newspaper article regarding himself in the Sun & News recently. The Board all individually said they were not familiar with any article. Mr. Englerth then stated that the Yankee Springs Township Clerk stated Mr. Englerth was disruptive in GLASWA meetings, that she spoke to each Board Member about this issue and they all stated they wanted Mr. Englerth off of the GLASWA Board. Mr. Englerth asked the Board if any of them had any conversations with the Yankee Springs Township Clerk regarding this issue. Mr. Rook stated there were no conversations that he remembers. Mr. VanVolkinburg stated that he did not and Mr. Leep also stated that he did not. Mr. Englerth apologized for taking the Board's time and thanked them for clarifying.

**Financial Statements:** February payroll totaled \$29,087.16 and operation expenses (checks #14709-14753) along with electronic payments totaled \$211,419.36. Total February expenses came to \$279,904.97. A motion to pay the bills was made by Mr. VanVolkinburg and supported by Ms. Jansma, the motion carried 4-0.

**Discussion:** None.

**Hear Those Present:** None.

**Adjournment:** Ms. Jansma motioned to adjourn at 8:03 PM, Mr. Rook supported, motion passed 4-0.

*The next Board Meeting is scheduled for April 4, 2019 at 7:00 PM.*