

November 2018 Board Meeting Minutes

Call to Order: The November 1st Board Meeting was called to order at 7:00 PM by Chairman Glenn Leep.

Roll Call: Township officials present: Glenn Leep of Martin, Roger VanVolkinburg of Wayland, and Tom Rook of Orangeville. Mark Englerth of Yankee Springs was absent without notice. GLASWA employees present: Director Larry Knowles and Office Manager Tara Palandri.

Review Minutes: Mr. VanVolkinburg motioned to accept the October meeting minutes, Mr. Rook supported, the motion carried 3-0.

Director's Report:

- Laboratory Technician
 - Monthly Report was reviewed.
- YST Water
 - The MOR and reports have been sent to the DEQ.
 - The October Water Report was reviewed.
 - The water line at 12680 Goldenrod Ct. was replaced. GLASWA was responsible for scheduling repairs and B&R Excavating was the contractor that replaced of the water line.
 - The cathodic protection repairs have been made to the water tower. The water tower was out of service from 6:00 PM 10/22/18 through 5:00 PM 10/25/18.
 - Yankee Springs held a meeting on Oct. 25th and discussed a few items:
 - Costs to flush hydrants (estimate sent to YS on Sept. 21st)
 - Rate if the Payne Lake loop is not installed
 - Revolving Fund Loan
 - Ductile Iron vs Plastic
 - Current dead ends (estimate sent to YS on Sept. 21st)
 - Business plan proposals from F&V
 - Compare similar systems by F&V
 - The YS Board approved a rate increase and will hold additional meetings at a later date.
 - The GLASWA Board is requesting something in writing describing the new water rates. They are also still requesting clarification on the existing direct and indirect water hookup fees.
- Miss Dig
 - We performed 113 Miss Digs in October.
- Employees
 - Mr. Knowles informed the Board that he has decided to not fill Mr. Miller's position. Instead, he would like to add more responsibilities to a current employee that has continually proven his reliability, willingness to learn, and strong work ethic. Mr. Knowles proposed a compensation adjustment in exchange for the increase in responsibilities which was approved by the Board.
- Water Testing Lab
 - GLASWA is still waiting for the DEQ certification of the new water lab.
- Project
 - The exterior foundation footings and walls have been placed and the dewatering wells have been shut off and removed.
 - Two pay requests were submitted by L.D. Docsa and approved by Jones and Henry. After reviewing invoices #11832 & #11861(Draws 1 & 2) a motion was made by Mr. VanVolkinburg to approve the requests for payment to date in the sum of \$87,453.76 with Mr. Rook supporting the motion. There was no further discussion, the motion passed 3-0 after a roll call vote.

New Business: Three sewer permits were taken out in October.

Financial Statements: October payroll totaled \$27,245.95 and operation expenses (checks #14590-14613) along with electronic payments totaled \$47,600.65. Total October expenses came to \$74,846.60. A motion to pay the bills was made by Mr. Rook and supported by Mr. VanVolkinburg, the motion carried 3-0.

Discussion: Mr. Leep mentioned the topic that was tabled at October's meeting regarding Dickinson Wright's opinion. After some discussion, Mr. Rook made a motion to accept and agree with Dickinson Wright's opinion which stated that there is no conflict of interest with Larry Knowles serving as a Yankee Springs Township Trustee while serving as the Director of GLASWA. Mr. VanVolkinburg supported the motion, after a roll call vote it passed 3-0.

Mr. Knowles also informed the Board that he received a call from the Barry County Sheriff and the Sheriff informed him that he was cleared in the investigation.

Hear Those Present: None present.

Adjournment: Mr. VanVolkinburg motioned to adjourn at 7:38 PM, supported by Mr. Rook, passed 3-0.

The next Board Meeting is scheduled for December 6, 2018 at 7:00 PM.