

-October 2018 Board Meeting Minutes

Call to Order: The October 4th Board Meeting was called to order at 7:07 PM by Chairman Glenn Leep.

Roll Call: Township officials present: Glenn Leep of Martin, Roger VanVolkinburg of Wayland, Tom Rook of Orangeville, and Mark Englerth of Yankee Springs. GLASWA employees present: Director Larry Knowles and Office Manager Tara Palandri. Visitors present included Shane Vandenberg and Ian Watson of J-Ad Graphics.

Review Minutes: Mr. VanVolkinburg motioned to accept the September meeting minutes, Mr. Rook supported, the motion carried 4-0.

Director's Report:

- Laboratory Technician
 - Monthly Report attached.
- YST Water
 - The MOR and reports have been sent to the DEQ.
 - The Water Report for September attached.
 - The homeowners of 12680 Goldenrod have a broken water line and have been in contact with GLASWA and the Township.
 - Mr. Englerth explained that in 2013 there were issues with this property's water line and others in the area. While the exact problem with the water line this time is currently unknown, earlier this week the YST Board voted to fix the issue again at no cost to the homeowner. The YST Board is planning to discuss who is responsible for which costs at a later date and will get back to the GLASWA Board with their thoughts.
- Gun Lake MHC
 - A representative from Gun Lake Venture LLC reached out to Mr. Knowles to discuss the possibility of paying their upcoming 33 connection fees quarterly over a five-year period.
 - A proposal was attached for the Board. After reviewing the proposal, Mr. Rook stated that in the past GLASWA offered payment plans similar to the proposal, however only to existing homeowners who were forced to connect to the system when it was installed. Gun Lake Venture LLC has the option to only pay the deposit for each connection until an occupancy permit is issued. After occupancy is granted, the remaining fee will be due (as stated in the ordinance). The Board collectively agreed that the option of paying the deposit with the remaining balance due upon occupancy should provide sufficient financial flexibility.
- Miss Dig
 - GLASWA performed 60 Miss Digs in September.
- Grinders
 - The revised "Grinder" ordinance was published on September 27th.
- Rates
 - Each township has approved the rate increase request for 2019. The new ordinance will be published soon.
 - Review REU structure for restaurants per Mr. Nadwornik's request at the 9/6/18 meeting.
 - Mr. Leep stated that he had given the idea of basing restaurant sewer rates on hours of operation a lot of thought. Ultimately, he concluded it is too difficult to maintain an industry standard for the sewer rates if they are based on an unmonitorable and frequently changing system. The Board collectively agreed with Mr. Leep.
- Current Investigation
 - Mr. Knowles informed the Board of the ongoing investigation with a past employee and theft.
- Water Testing Lab
 - GLASWA is still waiting for the DEQ certification of the new water lab.
- State Park - DNR

- Mr. Knowles met with Andru Jevicks of the State Park to continue the discussion regarding the State Park's sewer rates.
- Project
 - The foundation work for the new headworks building addition has been started.
- Bond:
 - United Bank has placed the \$1,900,000 in a GLASWA account.

New Business:

- One sewer permit was issued and the \$10,000 deposit towards the first three water permits in the Shalinda plat was received.
- Mr. Leep presented the Board with the opinion from Dickinson Wright. After reviewing the document, Mr. Englerth did not want to use the opinion received. After much discussion, Mr. Rook made a motion to table the issue until the November meeting. Mr. Englerth supported the motion and it passed 4-0.
- Mr. Englerth wanted to discuss a current investigation about Mr. Knowles. Mr. Leep stated that if the Board was to discuss the issue they should go into a closed session. After some discussion, Mr. Englerth stated there have been no new developments recently and the Board agreed they were all on the same page.

Financial Statements: September payroll totaled \$24,621.90 and operation expenses (checks #14561-14589) along with electronic payments totaled \$42,868.92. Total September expenses came to \$67,490.82. A motion to pay the bills was made by Mr. VanVolkinburg and supported by Mr. Englerth, the motion carried 4-0.

Discussion: None.

Hear Those Present: Mr. Watson asked why the GLASA Board has held two meetings this week in addition to the current meeting. After Mr. Rook informed Mr. Watson that this meeting is the first meeting the Board has held since the September 6th meeting Mr. Watson realized he was mistaken.

Adjournment: Mr. Englerth motioned to adjourn at 8:05 PM, supported by Mr. VanVolkinburg, passed 4-0.

The next Board Meeting is scheduled for November 1, 2018 at 7:00 PM.