

## Yankee Springs Water Advisory Board Meeting Minutes

June 28, 2018 6:30 PM

1. **Call to Order:** The June 28<sup>th</sup> meeting of the Yankee Springs Water Utility Advisory Board was officially called to order by Chairman Greg Purcell at 6:31 PM after a short tour of the well house.
2. **Roll Call:** Board Members Alice Jansma, Todd Delamar, Richard Beukema, Michael Peiffer, and Greg Purcell were present. Gun Lake Area Sewer & Water Authority Director Larry Knowles and Office Manager Tara Palandri were also present.
3. **Review Minutes:** Ms. Jansma motioned to accept the May 31<sup>st</sup> meeting minutes, Mr. Peiffer supported, the motion carried 5-0.
4. **MRWA Board Training**
  - a. The Board thought the Sustainable Management of Rural & Small Systems training was very informational and beneficial.
5. **May Reports:**
  - a. Water Report and Income Statement were attached.
    - i. Mr. Purcell brought up the possibility to post the monthly income statement and water report online in an effort to increase transparency. The Board agreed this would be beneficial. Mr. Beukema made a motion to publish a secure PDF of the monthly water report and income statement on the GLASWA website. Mr. Delamar supported the motion, it passed 5-0.
  - b. The MOR and reports were sent to the DEQ.
6. **Rate Study:**
  - a. John Monsees (MRWA) reviewed the water rate study information supplied by GLASWA. He would like to meet with the Advisory Board and the Township Board in small groups to discuss the draft rate study results. After some discussion, the Board agreed that smaller joint meetings with the Township Board would be the most beneficial. Mr. Knowles will reach out to Mr. Monsees with a proposed meeting date of July 17<sup>th</sup> at GLASWA (pending Mr. Monsees' availability). There was further discussion about the timeline of future meetings related to the rate study. The Board requested that GLASWA send water customers a notice detailing the schedule of rate study related meetings once one is finalized.
7. **YST Action Required:**
  - a. Payne Lake Loop- pending
  - b. Water Services Contract- pending
  - c. Provide documents establishing rates- pending
    - i. GLASWA has the unsigned resolution determining the rates but would like to have Municode updated to reflect the current rates. Ms. Jansma suggested taking the incorrect rates off Municode while we wait for the correct rates to be updated. The Board agreed it is better to have no rates than incorrect rates to avoid confusion.
8. **New Business:** Mr. Delamar inquired about the status of the water specifications recommended by the Advisory Board in March. Ms. Jansma said the Township Board tabled the specifications at the April meeting for a future meeting designated specifically for this issue (no date was set).
9. **Public Comment:** None present.
10. **Discussion:** None.
11. **Adjournment:** Meeting adjourned at 7:48 PM by Mr. Peiffer, supported by Mr. Beukema, passed 5-0.

Next Scheduled Meeting: Tuesday, July 17<sup>th</sup> 2018 (pending Mr. Monsees' availability)