

**December 19, 2017  
6:00 PM**

## **Yankee Springs Water Advisory Board Meeting Minutes**

1. **Call to Order:** After some discussion, the December 19<sup>th</sup> meeting of the Yankee Springs Water Utility Advisory Board was officially called to order by Greg Purcell at 6:40 PM.
2. **Roll Call of Board Members:** Board Members Greg Purcell, Todd Delamar, Michael Peiffer, Alice Jansma, and Richard Beukema were present. Gun Lake Area Sewer & Water Authority Director Larry Knowles and Office Manager Tara Palandri and Don DeVries from Fleis & VandenBrink were also in attendance.
3. **Review Minutes:** Ms. Jansma motioned to accept the November 21<sup>st</sup> meeting minutes with Mr. Beukema supporting, the motion carried 5-0.
4. **Public Comment:** None present.
5. **Fleis & VandenBrink:**
  - a. Specifications
    - i. Mr. DeVries presented his example of detailed specifications for the water system.
    - ii. After reviewing the specifications, the board decided the next step will be to have Mr. DeVries work with Mr. Knowles to change some details of the proposed specifications to match our current Yankee Springs Township Water System.
  - b. Reliability Study Proposal
    - i. As required by the MI Department of Environmental Quality, every five years, the water system is to have a reliability study performed. This study looks at current usage, hydrant quality, provides recommendations for improving the system, reviews potential problem areas, and more to ensure the system is in good shape and is prepared for any future changes.
    - ii. A motion was made by Mr. Beukema to recommend approving Fleis & VandenBrink's Water Reliability Study to the Yankee Springs Township Board and to be put on the agenda at the January 11<sup>th</sup> Township Board meeting. Mr. Peiffer seconded the motion, it passed 5-0.
6. **November Water Report**
  - a. Attached.
7. **Shalinda Development**
  - a. Meeting 11/28/17 at GLASWA- 9:00 AM
    - i. The developer's representatives agreed to make all of Fleis & VandenBrink's and Gun Lake Sewer & Water Authority's recommended changes to their application except for item number eleven from GLASWA's recommendations. Line item eleven references specifications

for the proposed S. Payne Lake Rd. Loop. There were no decisions made regarding funding for the loop.

- b. Township Board Meeting 12/14/17- 7:00 PM
  - i. Nothing decided regarding the loop at S. Payne Lake Rd.
  - ii. Next meeting 12/20/17

**8. Available Training:**

- a. Mr. Knowles provided the board with an Infrastructure Funding Seminar and Rate Study class as possible training opportunities. The board decided to wait until the new fiscal year to attend training therefore the education line item can be increased to the new budget for these classes.

**9. S. Payne Lake Rd. Loop**

- a. Mr. Purcell provided the Advisory Board with a proposed recommendation letter detailing their collective position on allocating the cost of the loop to give to the Yankee Springs Township Board. The recommendation is to split the cost of the loop equally between the three benefitting parties- the developer, the township, and the water utility. After some discussion and minor changes to the letter, Mr. Purcell, Mr. Peiffer, Mr. Beukema, and Mr. Delamar signed the letter, with Ms. Jansma abstaining. On behalf of the Advisory Board, Chairman Purcell will present the recommendation letter to the Yankee Springs Township Board at the December 20<sup>th</sup> Township meeting.

**10. New Business**

- a. Mr. Peiffer asked Mr. Knowles if the board could see parts of the water system (well house, water tower, etc.) in person before the next meeting to have a better understanding of the system. Mr. Knowles agreed that would be a great idea.
- b. Mr. DeVries added that the board can also consider the possibility of having a deferred assessment for the area that the proposed water loop would pass through.

**11. Discussion:** None.

**12. Adjournment:** Meeting was adjourned at 8:01 PM by Mr. Purcell supported by Ms. Jansma, passed 5-0.

Next Scheduled Meeting: Tuesday, January 16, 2017 at 6:15 PM.