

November Board Meeting Minutes

Call to Order: The November 2nd meeting of the Gun Lake Area Sewer & Water Authority was called to order at 7:02PM by Chairman Glenn Leep.

Roll Call: Township officials present: Glenn Leep, of Martin, Tom Rook of Orangeville, Roger VanVolkinburg of Wayland, and Alice Jansma of Yankee Springs. GLASWA Director Larry Knowles and Office Manager Tara Palandri were also present.

Review Authority Minutes: Mr. VanVolkinburg motioned to accept the October meeting minutes with Mr. Rook supporting, motion carried 4-0.

Hear Those Present: None present.

Director's Report:

- Rate Increase
 - The notices have been published.
- YST Water
 - We performed 18 water meter upgrades. We are 73 % complete with meter change outs.
 - The engineering review for the Shalinda development was presented to the Water Advisory Board.
 - The next Water Advisory Board meeting is set for 11/21/17 at 6:00 PM.
 - Fleis & Vandenbrink will supply a boiler plate spec. for the water system.
- Laboratory Technician
 - High Flows
 - After the heavy rain over the October 13th weekend our flows averaged 600,000 gallons for 3 days, almost double the normal flow at this time of year. I think the heavy flows cleaned much of the collection system, evident from the debris and grease collected at the plant.
 - We experienced another high flow on October 23rd. 900,000 + gallons.
- Yankee Springs Meadows
 - The new bioxide tank & pumps are installed. We are now introducing bioxide into the lift station.
- Miss Dig
 - We performed 85 Miss Digs in October.
- Project
 - We are meeting with Jones & Henry regularly and continue to finalize the plans.
- Budget Adjustment
 - Resolution attached
 - Reasons:
 - Terry Lane issues.
 - Paying Jones & Henry without the loan.
 - Monitoring Wells testing.
 - Internet.
 - Lawsuit with Teamsters.
 - Contracting the Lab Technician.

- After discussing the reasoning behind the budget changes, a motion was made by Ms. Jansma to approve the adjusted 2017 fiscal year budget as attached. Mr. VanVolkinburg supported the motion, after the roll call vote the motion passed 4-0.

New Business:

- There were 3 new sewer permits were taken out in October.
- One employee is interested in having a 457 Plan with MERS in addition to the existing 401(a) retirement plan. The board will look over the details and consider approving the plan at the December Board Meeting.

Financial Statements: October payroll totaled \$24,794.64 and operations expenses (checks #14182-14216) along with electronic payments totaled \$76,501.51. Total expenses in October came to \$101,296.15. A motion to pay the bills was made by Mr. VanVolkinburg and supported by Mr. Rook, motion carried 4-0.

Discussion: None.

Adjournment: The meeting was adjourned at 7:56PM with motion by Mr. VanVolkinburg, supported by Mr. Rook. The next Board meeting is scheduled for December 7, 2017 at 7:00 pm.