

October 17, 2017
6:00 p.m.

Yankee Springs Water Advisory Board Meeting Minutes

1. **Call to Order:** The October 17th meeting of the Yankee Springs Water Utility Advisory Board was called to order by Greg Purcell at 5:58 p.m.
2. **Roll Call of Board Members:** Board Members Greg Purcell, Michael Peiffer, Todd Delamar, and Alice Jansma were present. Richard Beukema was late with notice, he arrived at 6:12 p.m. Gun Lake Area Sewer & Water Authority Director Larry Knowles and Office Manager Tara Palandri and Mr. Brian Rice and Mr. Don DeVries from Fleis & VandenBrink were also in attendance.
3. **Review Minutes:** Ms. Jansma motioned to accept the September 12th meeting minutes with Mr. Peiffer supporting, motion carried 4-0. Ms. Jansma motioned to accept the special meeting October 5th minutes with Mr. Purcell supporting.
4. **Elections of: Board Members**
 - a. Mr. Purcell opened the floor for nominations for the Water Utility Advisory Board Chair. Ms. Jansma made a motion to nominate Mr. Purcell as the Chair with Mr. Peiffer supporting the motion. There were no more nominations so Mr. Beukema made a motion to close the floor, Mr. Peiffer supported the motion. Roll call vote, motion carried 4-0 with Mr. Purcell abstaining.
 - b. Mr. Purcell opened the floor for nominations for the Water Utility Advisory Board Vice Chair. Mr. Beukema nominated Mr. Delamar, support from Ms. Jansma. There were no further nominations so Mr. Purcell made a motion to close the floor. Roll call vote, motion carried 4-0 with Mr. Delamar abstaining.
5. **Public Comment:** None present.
6. **Shalinda Development:**
 - a. GLASWA
 - i. Mr. Knowles presented his recommendations for the Shalinda development. They include, but are not limited to;
 1. Using the ductile iron instead of PVC for the water main.
 2. Looping the water system to: improve flows from existing and newly proposed hydrants, prevent water loss to homes in case of a water main break, and prevent harmful chemicals from forming.
 3. An additional hydrant (with spacing of 500 feet between hydrants)
 4. 8" water main
 - b. Fleis & VandenBrink
 - i. Mr. DeVries presented his recommendations for the Shalinda development. They include, but are not limited to;
 1. An additional hydrant (with spacing of 500 feet between hydrants)

2. 8" water line
 3. Ductile iron to remain consistent with the existing water main
 4. A 20-foot utility easement on lot 10
 5. Looping the water system
- c. Mr. Purcell asked for input from the board about which parties should incur the possible costs of looping the water system. There was discussion about a combination of Yankee Springs Township, the water utility, and the developer since all three parties would benefit from the looping of the system.
 - d. The board decided it would be best to establish a recommended resolution for the Yankee Springs Township Board. This proposed resolution would set forth requirements to be met prior to approval for the Shalinda development. Mr. Purcell presented his proposed recommendation for a resolution to the Advisory Board. After discussion about requirements that should be included in the proposed recommended resolution, Mr. Purcell made a motion to recommend his proposed resolution to the Township board contingent on the following additions:
 - i. The water utility director as the designated signer for any and all DEQ permits.
 - ii. A 20-foot easement be added to lot 10.
 - iii. A digital full set of plans showing conditions be included with the development before the final preliminary plat is approved.
- Ms. Jansma supported the motion, it carried 5-0.

7. New Business:

- a. Contracting Fleis & VandenBrink to establish water system specifications.
 - i. Mr. DeVries said Fleis & VandenBrink would draft some standard specifications and send them to the board for review prior the Water Advisory November 21 meeting.

8. Discussion:

- a. Nitrates in Public Wells
 - i. Discussion to update the board members who were not present at the special meeting October 5.

9. Adjournment: Meeting was adjourned at 7:37 p.m. by Mr. Purcell.

Next Scheduled Meeting: Tuesday, November 21, 2017 at 6:00 p.m.