

October Board Meeting Minutes

Call to Order: The October 5th meeting of the Gun Lake Area Sewer & Water Authority was called to order at 7:00PM by Chairman Glenn Leep.

Roll Call: Township officials present: Glenn Leep, of Martin, Tom Rook of Orangeville, and Roger VanVolkinburg of Wayland. Alice Jansma of Yankee Springs was absent without notice. GLASWA Director Larry Knowles and Office Manager Tara Palandri were also present.

Review Authority Minutes: Mr. Rook motioned to accept the September meeting minutes with Mr. VanVolkinburg supporting, motion carried 3-0.

Hear Those Present: None present.

Director's Report:

- Rate Increases to be Published
 - Yankee Springs & Orangeville published 9/29/17
 - Martin published on 10/5/17
 - Wayland will be published after re-adoption.
- YST Water
 - We are 67 % complete with meter change outs.
 - The system was flushed the week of 9/25/17.
 - The engineering review for the Shalinda development is expected soon.
 - The next Water Advisory Board meeting is set for 10/17/17 at 6:00 PM.
- Yankee Springs Meadows
 - YSM is scheduling a meeting to discuss the billing and Bioxide.
 - We are expecting the Bioxide pumps from Dubric to be shipped on October 10th.
- Miss Dig
 - We performed 77 Miss Digs in September.
- SCADA
 - The SCADA install is complete!
- Project
 - We have met with Jones & Henry and have decided to be prepared to put the project out for bid right after the first of the year. We think we will be able to start construction in mid-February.

New Business:

- There were 2 new sewer permits were taken out in September.
- One employee is interested in having a 457 Plan with MERS in addition to the existing 401(a) retirement plan. After brief discussion regarding changes that will need to take place if GLASWA decides to offer the plan, Mr. Rook motioned to allow GLASWA to do further research on the plan with Mr. VanVolkinburg supporting.

Financial Statements: September payroll totaled \$34,594.65 and operations expenses (checks #14141-14181) along with electronic payments totaled \$79,229.47. Total expenses in September came to \$113,824.12. A motion to pay the bills was made by Mr. VanVolkinburg and supported by Mr. Rook, motion carried 3-0.

Discussion: None.

Adjournment: The meeting was adjourned at 7:50 pm with motion by Mr. Rook, supported by Mr. VanVolkinburg. The next Board meeting is scheduled for November 2, 2017 at 7:00 pm.