

## July Board Meeting Minutes

**Call to Order:** The July 6<sup>th</sup> meeting of the Gun Lake Area Sewer & Water Authority was called to order at 7:01PM by Chairman Glenn Leep.

**Roll Call:** Township officials present: Glenn Leep, of Martin, Tom Rook of Orangeville, Roger VanVolkinburg of Wayland, and Alice Jansma of Yankee Springs. GLASWA Director Larry Knowles and Office Manager Tara Palandri were also present.

**Review Authority Minutes:** Mr. Rook motioned to accept the June meeting minutes with Ms. Jansma supporting, motion carried 4-0.

**Hear Those Present:** None present.

### Director's Report:

- Marina
  - There is a new 20 (possibly 54) slip marina with a restroom on Marsh Rd. and GLASWA's ordinance currently does not have a rate for marinas. The Director asked for input on how may REU's (residential equivalent units) to charge them. The board recommended researching what similar municipalities charge marinas. The board will discuss the options further at the next meeting.
- YST Water
  - We now have a signed contract with Yankee Springs.
  - Electronic in person and over the phone payments will be available in about a week.
- Terry Lane

Infrastructure Alternatives monitored the gas levels on Patterson and injected chemicals. We have not received an odor complaint since Thursday (6/29/17). Infrastructure Alternatives was able to get the gas level to zero. We will continue monitoring.
- Laboratory Technician
  - A report was submitted.
- Retirement
  - We are in the process of switching our provider to MERS.
- SCADA
  - The SCADA install continues. Expected completion is August/September.
- Project
  - We met with Jones & Henry and have scaled back the building remodel. We intend to change the layout for reception, update the conference area and repair damage (door frames/brick work)
- Vehicles
  - GLASWA has ordered a ½ ton Chevy.

**New Business:** There were no new sewer or water permits were taken out in June.

**Financial Statements:** June payroll totaled \$31,567.85. Operations expenses used checks #14030-14062 and along with electronic deposits totaled \$107,863.13. Total expenses in June came to \$139,430.98. A motion to pay the June bills was made by Mr. VanVolkinburg and supported by Mr. Rook, passed 4-0.

**Discussion:** None.

**Adjournment:** The meeting was adjourned at 7:25 pm with motion by Mr. Rook, supported by Ms. Jansma. The next Board meeting is scheduled for August 3, 2017 at 7:00 pm.