

June Board Meeting Minutes

Call to Order: The June 1st meeting of the Gun Lake Area Sewer & Water Authority was called to order at 6:55 PM by Alice Jansma.

Roll Call: Township officials present: Tom Rook of Orangeville, Roger VanVolkinburg of Wayland, and Alice Jansma of Yankee Springs. Glenn Leep, of Martin, was absent with notice. GLASWA Director Larry Knowles and Office Manager Tara Palandri were also present.

Review Authority Minutes: Mr. Rook motioned to accept the May meeting minutes with Mr. VanVolkinburg supporting, motion carried 3-0.

Hear Those Present: None present.

Director's Report:

- Terry Lane
 - Oetman is finished with the project. We have also installed a vent to the system to help the smell on Terry Lane. It is functional as of June 1st.
- YST Water
 - Documents have been prepared and sent to the DEQ.
 - Electronic payments will be available as soon as a new contract between the water and sewer is official.
- Laboratory Technician
 - The monitoring and testing of the wells and the biannual mercury testing is complete.
- Retirement
 - After discussing retirement provider options with eligible employees, the Director requested to switch to MERS as the retirement provider. There will be cost savings for GLASWA and the employees. After reviewing the comparison, adoption plan, and resolution to adopt MERS a motion to adopt the resolution for the MERS Defined Contribution Plan, accepting MERS as the new retirement provider, was made by Ms. Jansma, supported by Mr. Rook. Motion carried 3-0.
- SCADA
 - SCADA installation continues. It is expected to be finished at the end of August.
- Project
 - Jones & Henry is coming Monday to review the draft plans for the building upgrade.
- Health Department
 - The Barry Eaton Health Department inspected the septage receiving facility.
- Lift Station Upgrade
 - We have replaced the guts of lift stations 23, 31, and 32.
- Vehicles
 - We are getting rid of the 2008 Ford since it is expensive and unnecessary to use daily.
 - We will be getting a new everyday truck and a new crane truck to use only when necessary.

New Business: Two new sewer permits and one water permit were taken out in May.

Financial Statements: May payroll totaled \$26,391.54. Operations expenses used checks #13992-14029 and along with electronic deposits totaled \$225,427.64. Total expenses for May came to 251,819.18. A motion to pay the May bills was made by Ms. Jansma and was supported by Mr. Rook, passed 3-0.

Discussion:

Adjournment: The meeting was adjourned at 7:27 pm with motion by Mr. Rook, supported by Ms. Jansma. The next Board meeting is scheduled for July 6, 2017 at 7:00 pm.