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## NOVEMBER BOARD MEETING MINUTES

November 3, 2016

**CALL TO ORDER:** The November 3rd meeting of the Gun Lake Area Sewer & Water Authority was called to order at 6:55pm by Chairman Glenn Leep.

**ROLL CALL:** Township officials present: Tom Rook of Orangeville Township, Glenn Leep of Martin Township, Roger VanVolkinburg of Wayland Township, and Janice Lippert of Yankee Springs. GLASWA employees Director Larry Knowles and Office Manager Tara Palandri.

**REVIEW AUTHORITY MINUTES:** The minutes from the October 6th Board meeting were reviewed. Mr. Rook motioned to accept the minutes with Mr. VanVolkinburg supporting, motion carried 4-0.

### **HEAR THOSE PRESENT:**

#### **DIRECTOR'S REPORT:**

**1. Union:** Negotiations began November 2nd. Not much to report as of yet.

**2. Terry Lane:** Plummer's Environmental Services was hired to investigate the issue on Terry Lane. After inspecting the inside of the line with a camera we have discovered the pipe is sagging in a variety of places spanning a 150 foot long area. We will have to replace that problem area sometime in the near future. We asked for a survey of the sewer main including the depths so that we can get competitive quotes to make the repair.

**3. Yankee Springs Water:** The Monthly Operating Report has been sent to the DEQ.

**4. SCADA:** We have a service agreement with Windemuller. The contract is for \$305,455.00. Windemuller will install the ISR's as well because it is cheaper than doing it in-house.

**6. Sludge Storage Tank:** We have contacted 5 companies for tank pricing to ensure we get the best service at the best price.

**7. Engineer:** A Request for Qualifications for the plant upgrades has been sent out to the following companies:

- Williams & Works
- Prein & Newhof
- Fleis & Vandenbrink
- Driesenga & Associates
- Jones & Henry

**NEW BUSINESS:** In October GLASWA issued 6 new permits (3 sewer & 3 water).

**FINANCIAL STATEMENTS:** October payroll totaled \$38,844.22. Operations expenses used checks #13709-13750 and along with electronic deposits totaled \$46,639.71. Total expenses for August came to \$209,825.90. A motion to pay the bills was made by Ms. Lippert and supported by Mr. Rook, passed 4-0.

**DISCUSSION:**

**ADJOURNMENT:** The current meeting was adjourned at 7:40pm, motion by Mr. Rook, supported by Mr. Leep. The next regular Authority Board meeting is scheduled for December 1st at 7:00pm.