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October 6, 2016

## OCTOBER AUTHORITY BOARD MEETING

**CALL TO ORDER:** The October 6 meeting of the Gun Lake Area Sewer & Water Authority was called to order at 7:00pm by Chairman Glenn Leep.

**ROLL CALL:** Township officials present: Tom Rook of Orangeville Township, Glenn Leep of Martin Township, Roger VanVolkinburg of Wayland Township, Jan Lippert of Yankee Springs. GLASWA employees Director Larry Knowles and office personnel Lois Kahlo and Tara Palandri.

**REVIEW AUTHORITY MINUTES:** The minutes from the September 1st Board meeting were reviewed. Mr. VanVolkinburg motioned to accept the minutes with Mr. Rook supporting, motion carried 4-0.

### **HEAR THOSE PRESENT:**

**DIRECTOR'S REPORT:** 1. **Union:** Jeff Rogers did not accept the settlement. The Union is moving forward with arbitration. Arbitration is scheduled for December 5th.

2. **Terry Lane:** We continue to get odor complaints. We have performed a smoke test and it showed there is an obstruction in the sewer line. We have found that there is a belly in the line and have borrowed a camera from Hastings to video the main and identify where the problem is.

3. **Screw Pump:** The new screw pump is installed and working.

4. **Yankee Springs Water:** The Monthly Operating Report has been sent to the DEQ.

5. **Safety:** The employees received confined space training on September 21st, required by OSHA.

6. **SCADA:** After receiving three estimates from three different companies Windemuller appears to be the best and most affordable option. Mr. Knowles requested \$300,000 approval to proceed with Windemuller and an additional 10% (\$30,000) for a contingency budget. Mr. VanVolkinburg motioned to approve the \$300,000 request and it was supported by Ms. Lippert, passed 3-0 with Orangeville abstaining from the vote. Ms. Lippert motioned to approve the 10% contingency budget, supported by Mr. VanVolkinburg, passed 3-0 with Orangeville abstaining.

7. **Sludge Storage Tank:** GLASWA is evaluating two companies to provide the engineering and construction of the proposed 500,000 gallon sludge storage tank which would replace the old lagoons. The cost of the tank is estimated to be around \$600,000. There was no request for funds but there was discussion of preparing the plant for the potential project that would take place in the spring. Soil borings will need to be provided.

8. **GLPA:** Mr. Knowles is working with the Gun Lake Protective Association to put a notice in their newsletter about GLASWA and the upgrades.

**9. State Revolving Fund:** We have placed our request for funds from the state on hold in order to get quotes from local banks. Mr. Knowles feels we can get a lower interest rate through local banks. The townships are passing a resolution to proceed with private funding.

**10. Rate Increase:** The board discussed pursuing an increase in the sewer connection fees along with the proposed rate increases. Mr. Rook motioned tentatively to increase the direct hook up fee approximately 10% from \$3600.00 to \$4000.00 and the indirect hook up fee from \$2500.00 to \$2750.00. Motion to support was made by Ms. Lippert, motion carried 4-0.

**NEW BUSINESS:** In September GLASWA issued 3 sewer permits (all Yankee Springs) and all 3 properties also had water permits. There are only 9 lots left to develop in the Pleasant Valley plot.

**FINANCIAL STATEMENTS:** September payroll totaled \$44,420.45. Operations expenses used checks #13657-13708 and along with electronic deposits totaled \$165,405.45. Total expenses for August came to \$209,825.90. A motion to pay the bills was made by Mr. VanVolkinburg and supported by Ms. Lippert, passed 4-0.

**DISCUSSION:** Mr. Knowles held an informational meeting as Yankee Springs Township last night, October 6, regarding the upgrades to the plant, loans needed, and rate increases to pay back the loan. People in attendance were very agreeable to the project.

**ADJOURNMENT:** The current meeting was adjourned at 8:04pm, motion by Mr. VanVolkinburg, supported by Mr. Rook. The next regular Authority Board meeting is scheduled for November 3rd at 7:00pm.